

MANAGEMENT TEAM MINUTES 8/11/26

Date - 8/11/26

Time - 6:00 via Zoom

1. Agenda - There were no additions and/or corrections.

2. Minutes - Additions and/or corrections

3. Reports

1. Finance - Kristi presented the July, 2026 Treasurer's Report and reported there was not a lot of activity in July. She thanked Amy for filling in for her while she was gone.
2. Music - Amy presented her report and said we are pretty much on track. Carol asked if we are going to work on the SET song in rehearsal, the answer is yes, but we will not need to memorize it. Kanza said that it will be on the website. Amy suggested the SET attendees bring music for "It's a Good Day" and "Come On And Sing." Amy reported that Sandy Smith Norton will lead rehearsal and begin teaching.
3. Communication - Kanza presented her report. She reported that she had purchased a new pitch pipe for \$109.00. She has been updating the music on the website. All of the Christmas music is there.
4. Production - Terri presented her written report. She said the Fair did a good job of setting it up. She reported that the trailer was moved to Walden Estates. The sound system at the Fair was reported to be very good. Terri will contact the Fair to let them know how we felt about the sound system. She also reported that the program "In Design" was used last year to do our Christmas Show program. Carol Ann said that she will learn to use the "In Design" program.
5. Visual - Janice gave her report. The Fair costume went well. Janice met with Diane Miller who returned a Sweet Adeline parka that she had. Visual finalized the costume for SET and has decided on "pretty face" make up. Visual has ordered a new top for our Christmas Show. Janice mentioned that we hadn't decided on the costume for the secular section in our show. She reported that the cost would be \$800 to \$850. Michiyo questioned whether we were in fact going to have music divided into Secular and Sacred. Amy said that hasn't been decided yet.
6. Fundraising - The List of last year's Supporters was shared. Carol Ann Varner wants this list shared with our membership. It was decided that this list would appear in this week's announcements as well as the educational script that Marcus Varner gave us about "The Ask." Members will be asked to choose businesses they would like to approach. Carol Ann said that she will learn to use the "In Design" program.
7. Membership - Michiyo present her written report. We now have 21 members. Joy is on leave until further notice. Michiyo reported that she had contact the organizers of "International Friendship Day" about Sweet Adelines performing for them in October, Sandy Dunkel has also been in contact with The Girl Scouts about the requirements for a patch. There are some activities that we can be involved in. Amy said that she is in favor of the scouts visiting us after the first of the year. Sandy will follow up. Membership is thinking about guest night for the Christmas Show. They have suggestions about how to keep guests staying with us until the show. In the past the guests have become overwhelmed and dropped out before the show. Membership's suggestion is to limit the songs that the

guest would sing with us. Carol said she liked the suggestions and asked what Amy thought. Amy would like guests to sing for one entire half of the show. Amy will make the determination and let us know. Janice suggested that guests start with an easy song. She also suggested that we still ask for our guests to pay a bit because we have expenses. Carol Ann Varner voiced the opinion that paying for something has a way of making it more valuable to the payee.

8. Performance Coordinator - Carol Ann Field told us that she had gotten all items taken care of for the Fair. We will be getting a check soon. Carol Ann called Festival Fairbanks who will send our check right away. At Amy's request she has scheduled a performance for Music and More for Friday, August 6, 2027 at the Methodist Church and has the date for The Cancer Walk. She has sent out an E- blast. Carol Ann checked with the Botanical Garden and was told that we needed to send in a video and music. She has done that. We've heard nothing back.

4. Old Business - Trailer - The trailer is now in it's new home at Walden Estates space #34. Carol will pay attention to how much snow there is and try to be sure it's plowed when we need the trailer.

5. New Business - Insurance - Carol presented the information she had gotten from the International site. Carol Ann Varner will research the International Website as to what there is concerning insurance: Are we paying for something? It is apparent that our Chapter needs to purchase renter's insurance as well as a policy for our trailer. Carol S. will speak with Allstate about policies. Amy said that she thought it was really important. Carol will also call International business office and ask what we get for the amount that we pay them.

6. Next Meeting - 9/8/26