

Fairbanks Frontier Chorus Management Team Meeting

May 12, 2026

Attendees: Terri Beach, Janice Cleworth, Abbey Coats, Judy Dellinger, Sandy Dunkle, Amy Dye, Carol Ann Field, Kristi Gaikowsky, Kanza Kiel, Joy McDougall, Michiyo Nagaoka, Carol Slater, and Carol Ann Varner.

We met via Zoom. Carol called the meeting to order at 6:00 p.m.

Agenda: The agenda was presented and one item, the April Show Report, was removed. The agenda was approved as amended.

Minutes: The minutes from the April 14, 2026 meeting were approved as submitted.

Team Reports:

Financial: Kristi provided the April report with a balance forward of \$26,828.85. Income included Club income, dues, and the April Spring Concert tickets and sales. Total income was \$3,619.96. Expenses were \$1282.38 leaving a balance forward of \$29,166.43. She will enter spring show percentages for the CUMF and Competition Fund in May. Carol Ann V. asked if that was all the income for the spring show. Kristi said no; she didn't have all the income to report yet, so the rest will show up in the May financial report. Carol Ann V. asked her to change the title on the report from "Spring Concert – Auction" to Spring Concert – Sales" as that is clearer. Joy asked how much dues are now, and when are they due? They are \$40.25 per month or \$483 for the year, same as last year. Due when the new fiscal year starts in May. Carol will put a reminder to pay dues in the announcements.

Music: Amy provided a written report. The chorus performed at Raven Landing and at the teacher's sorority luncheon. Both performances went well. Her team met and got a song list together for Christmas, and will meet soon to discuss songs for Competition 2027.

Communication: Kanza didn't provide a report as she had nothing new to report on. She will post the Spring Show report on the website as well as in the announcements. She will pay the annual subscriptions soon and give Kristi the receipt.

Membership: Sandy D. provided a written report. She and Michiyo will trade off according to who has time or else both will attend the Management Team meetings. Sandy said the orientation at the Cookie Jar restaurant started out rough but turned out well. Lou Davis offered to host it at her home next year. Others opined that the Cookie Jar was a bit crowded, that it felt warm and fuzzy, that the service was great, and that it was a bit noisy. Once the other diners left the room and the door was closed, it worked really well. Carol Ann V. thanked the Membership team for using a supporter. Carol S. asked Sandy and Michiyo to include membership total and section totals in the report. Carol Ann F. said there are 23 members total. Abbey suggested inviting other past members next year like we did for Lou. Carol Ann V. said former members have attended installation in the past. Marcia's birthday lunch is planned for May 19th at the Pagoda in North Pole. Cards were sent to Nancy and Joy. Joy said she treasured her card and loved that it was signed by everyone. Priorities for future team discussions include upcoming socials and membership drive strategies.

Visual: Janice provided a written report. Costumes for the June 18th and 19th performances have not yet been decided. Since both are outdoors, the costumes will be chosen closer to the dates per weather status, and the chorus will be notified. Plans are in the works to reorganize the costume storage area. Amy said she brought in all of her costumes; otherwise they would have been hard to access if put into boxes when she had to move out of her home very quickly. Janice asked her to label her items so they don't get mixed back into chorus items. Marcia is bringing her items back this Thursday and would like help carrying them in. Abbey is bringing hers back after the June performances. Carol Ann V. asked if more hangers are needed. Janice said yes, especially the ones with clips. Carol Ann. V. will bring them on May 28th.

Fundraising: Abbey provided a report via email. Carol Ann V. met with Carol Ann F. after the April show with a list of the leftover items and whom they belonged to. The items are all back to their owners. Carol Ann F. was given the Raising Money plaque from the fundraising team for all her help with the April show. Abbey congratulated Carol Ann V. for becoming the Fundraising Team leader. Carol Ann V. expressed worry that she doesn't have a team. Teams were discussed at chorus last week. Carol Ann V. said she would like fundraising ideas in writing; not just ideas, but also how to implement them.

Production: Terri provided a written report. She said the performance for the teacher organization on April 18 at the Wedgewood Resort had a small but appreciative audience. She is happy to lead the production team for another year and hopeful that her team members will continue to serve. She needs to know what is needed for sound at the downtown performance in June. Open air is problematic for mics. Carol Ann F. will email Terri the contact information for the coordinator of the Downtown Fest. Carol S. said she was glad we did the sales at the Raven Landing performance; otherwise it wouldn't have been lucrative. She asked for Terri's opinion on the venue. Terri said it's a good venue other than losing so much space in front of the risers for the sound system. The staff there are very accommodating. Carol S. said with competition in 2027, it's unlikely we will do a spring show. She felt the Carlson Center is more affordable. Terri agreed. Janice said Raven Landing was too crowded. Not enough chairs left some people having to stand. Terri said our next performance to need risers is the Fair. She will need someone to help with risers. She wants to put all stage items needed into the trailer or the truck that will pull the trailer, so she won't have to carry them from her car. Carol S. suggested she have a Production Team meeting to discuss logistics for the Fair performance.

Performance Coordinator: Carol Ann F. said she redid the poll for the June 18th performance as it was originally done in February. She sent Amy the results, who especially needed to know which quartets will be there. She did a poll for the Midnight Sun Baseball Game which passed. She completed an application for the Fair performance and reviewed it with Amy. She thanked Kanza for her help to send in the application. She asked for the Usibelli stage for the 7-8 pm time slot. The Fair will pay us \$150 for our performance. We've been asked to sing at the 1st United Methodist Church for a "Music and More" show. Larry Bennett was the same point of contact we had when we sang there in December 2022. Larry gave her two dates in December. We discussed the pros and cons; the con being how busy we are in December already. The pros are that we will already have show music ready to perform and people will likely give more as they will pass a collection around and we will earn a percentage of the offering. Amy and Carol said the Music Team needs to make the final decision. Carol S. thanked Carol Ann. F. for coming

to the Management Team meetings as her reports are very helpful.

Old Business: April show (removed – no need to discuss)

New Business:

2026-27 Team Members: Team sizes are skewed. Carol S. will meet with Carol Ann V. and Abbey to discuss fundraising plans for this year and will go to the chorus to ask for help for specific tasks. Carol Ann V. said it's worth trying, although having specific team members to talk to would be better. Abbey said Talia and Shannon may be willing to help. Abbey suggested having a meeting the first week of June. She is willing to help while still in town. If the team does 5 businesses per day, they could get through the entire list in 7-10 days. Visual Team people love being on that team and they also help on the Music Team. Terri felt she had adequate help on the Production team. Kanza would like to have Erin on the Communication team. Talia does the Facebook page and Terri does the scrapbook. Carol said team leaders should talk to their team members to make sure they want to stay on their team.

2026-27 Calendar: Carol reviewed the calendar. She removed guest nights for the Fair performance but kept for the Christmas show. Michiyo said ideas are needed on how to recruit new members. Terri suggested having chorus members invite people they know. Carol suggested advertising more heavily. Carol edited dates for Management team meetings, other performances, and bonus rehearsals. Amy said that Francis said her church is available if Raven Landing isn't for the bonus rehearsals. Kanza asked if bonus rehearsals could be a bit later in the afternoon so that younger members who still work can attend. Terri thought it may be too much to do both singing Christmas cards and the Music and More show on the same date (December 19th). Kanza suggested singing at the Pioneer home in January instead of December to allow time for the Music and More show. Carol Ann V. agreed as nursing homes always have lots happening in December and nothing in January. Carol asked Carol Ann F. to talk to the Pioneer Home about that and will add it to the October agenda to discuss again as we get a little closer to Christmas. We need to book coaching for Competition which will be on May 12-16, 2027 in Spokane. Carol suggested the Music team focus on that. Terri said we might need to pay for the coaches hotel room depending on whether a coach is comfortable staying with a chorus member or not. Carol Ann F. said the wrestling tournament is scheduled for February 27, 2027. Doing orientation in April will work better to not be too close to competition. Friends and Family can be done during a regular rehearsal date.

Joint Management/Music team meeting: We decided this wasn't needed as team members are already trained.

Other: Carol Ann V. will do a Raven Welcome for new chorus member, Erin, on May 21st.

Adjourned: 7:36 p.m.

Next Meeting – 6/9/26

Minutes respectfully submitted by Judy Dellinger, Secretary