

Fairbanks Frontier Chorus Management Team Meeting

April 14, 2026

Attendees: Terri Beach, Janice Cleworth, Abbey Coats, Judy Dellinger, Amy Dye, Kristi Gaikowsky, Kanza Keill, Joy McDougall, Carol Slater and guests Carol Ann Field and Carol Ann Varner.

We met via Zoom. Kanza called the meeting to order at 6:03 p.m.

Agenda: The agenda was approved as submitted

Minutes: The minutes from the March 10, 2026 meeting were approved as submitted.

Team Reports:

Financial: Kristi provided the March report and said the “Balance Forward” on the financial report now matches the checking account register balance of \$26,426.08. The balance has been off by over \$11,000 for a long time. She is working on the audit and plans to go back to when we moved over to Quickbooks and will check each report one month at a time to look for mistakes. She voided the \$25 check to Voxy since it was never deposited and will add the \$25 back in the Club account. Our checking, savings, and CDs add up to \$53,000-54,000. Janice asked if our dues will cover the increased regional dues. Kristi said this is the first year it takes effect, but we haven’t increased our dues yet. She will look at that as soon as possible. The Management team approved paying the increase this year out of the Club account. Amy said that International dues increased again and will increase every three years. Kristi and Janice looked at both International and Regional websites for dues but couldn’t find anything about when the increases took effect.

Music: Amy provided a written report. The chorus has been busy preparing for the upcoming performances in April. Check offs are mostly completed. The writing team got the final narration completed for the performance.

Membership: Joy provided a written report. We have 23 members, no new prospects, no leaves of absences or members not in good standing. The team completed work on the installation at the Cookie Jar. Carol Ann F. will do another poll on April 23rd so the team can give the restaurant an accurate number of attendees. Lou Davis will join as a guest.

Communication: Kanza provided a written report which listed the publicity done for the April 11th show. She thanked Carol Ann V. and her son Markus, for their wonderful LAT65 article which made for a great headline in the April 2nd issue. She was thrilled at the good turn out despite only selling 10 tickets online. Instead of doing will-call envelopes, she made a list of AKticket customers for the box office and they were able to check them off as they arrived, which was much easier than sorting through a bundle of envelopes. An audience member suggested doing a program, which we didn’t do since we wanted the audience to guess the songs. We discussed the issues with the trailer. We lack clear access and it takes a lot of snow shoveling by Kanza’s husband, Don, each time we needed to use it. Suggestions were asking others to help clear the snow and doing without risers for some performances. Carol has a place at Walden Estates that would be easier to access. Carol will put together a trailer

committee to figure out a solution.

Visual: Janice provided a written report. There were some issues at the April show with some red tops too long and some jackets had broken clasps. She assumed when people tried them on, they would try on the whole ensemble, but most only checked their jackets. She will be more specific from now on. She thanked Kristi for her help with the décor at the April 11th show. There was very minimal expense (\$30.96) incurred. The costume for the April 18th show was decided and communicated to the chorus.

Fundraising: Abbey provided a written report. She outlined the process whereby the chorus decided to move away from the auction process as we've done during prior Ice Fog Frenzy's and to do direct sales instead. At the April show, three sales tables were set up with items donated by chorus members. Baskets and containers didn't sell well. Individual items sold well, and all baked goods sold. We needed more items that appeal to males. The Visual Team displayed the items nicely and the table placement provided ideal access for the audience. The same Square that processed ticket sales also processed table item sales, so total sales of items and tickets will need to be sorted out. We had more Squares, but lacked enough people who knew how to run them. Amy thought that shouldn't be too hard to figure out, since most tickets were purchased before 7:15 and the ticket prices were \$15. Some people bought items before the show started. She thanked Carol Ann V. for her help at creating the spreadsheet and tags. It would be helpful to have more non-chorus member volunteers to assist with sales, as well as tagging, packing, and transporting the items to the venue. Volunteers were Percilla Gloria and Ellen Axmear (ran the Squares), Julie Freeman and Ester Redden (helped with set up and manned the sales tables). William Beach (helped with sound). Erin's son, Rolly, helped with risers. We discussed paying the volunteers and decided to make a donation to Rolly's church youth group. Another issue was not knowing whether items were taken home by the donor, or if those items were purchased. It cost \$720 to rent Raven Landing which included chair set up, water, and clean up. The subject of how the chorus decided to do the sales table was again discussed. The idea started as a bake sale but grew bigger than we had originally thought it would. Carol said no blame was needed. We learn and move on.

Production: Terri said she liked the simplicity of \$15 tickets at the April show, as they were much easier to track. She was glad she came early with the risers so the chairs could be adjusted accordingly. She said our sound system is set up for three mics so having an emcee and three narrators presented a challenge, plus some mics did not work. Gene got the script only four days before the show and it would have been good to have him practice with the mic first. Moving the show from May to April 11th plus many chorus members being gone in the months of January through March, likely added to the issue of not feeling as prepared as we would have liked.

Performance Coordinator: Carol Ann F. delivered postcards and brochures to Gwen Brazier, who will make sure they are placed on the tables at the ADK Teacher's conference. Michiyo delivered postcards and brochures to Raven Landing for handouts at the April 11th show.

Old Business:

4/11 Show: As much had been already discussed, the only things added were to send thank you cards to the April show volunteers.

New Business:

Nominations: Carol hadn't heard from Shannon yet.

Directors Contract: Carol will look over the Directors Contract with Amy. She will send it via email to the Management Team to approve/disapprove. We discussed Amy's pay which currently is \$300 per month, and had been determined in the past by the number of chorus members. Kristi said \$13 per member, per month, comes out of the dues. It takes 23 paying members to cover the \$300. We currently have 22 members since Amy doesn't pay dues. Kristi said we can afford to take some out of the general fund to cover the difference. Carol asked the team to think about whether to offer Amy a pay raise. Abbey asked how much other chorus's pay. Carol said some chorus's pay a lot more but they have Master Directors. Carol Ann V. said International gives directors the "Master" title who score high enough at competitions.

Other: We discussed the upcoming SET this August in Anchorage. Cost is \$150 per member and early bird registration ends April 30th. We need to know how many are going to know if we can sing on Saturday night. SET will be at the Lakefront Hotel which will have a block of rooms. Janice suggested finding an Air BnB. Dates are August 20-23 but the schedule isn't on the Regional website to know what time we need to be there and when we can leave. Judy suggested Carol Ann F. poll the chorus. Amy will talk about it at rehearsal this week and Carol will put it in her section in the announcements. Carol asked for a volunteer to chair a SET committee to organize this. Kristi said she will think about it.

Adjourned: 7:25 p.m.

Next Meeting – 5/12/26

Minutes respectfully submitted by Judy Dellinger, Secretary