

## **Fairbanks Frontier Chorus Management Team Meeting**

### **July 8, 2025**

**Attendees:** Terri Beach, Janice Cleworth, Abbey Coats, Judy Dellinger, Amy Dye, Kristi Gaikowski, Kanza Keill, Joy McDougall, and Carol Slater.

We met via Zoom. Carol called the meeting to order at 6:02 p.m.

**Agenda:** The agenda was approved with one addition, to add to New Business the monetary gift to send to quartets and choruses going to the International Competition.

**Minutes:** The corrected minutes from the June 10, 2025, meeting were approved as submitted.

### **Team Reports:**

**Financial:** Kristi provided amended reports for April and May, as well as the report for June. We reviewed the June report. It was asked if we had enough to cover the \$138 per member Regional assessment cost. We have enough for a few years in CDs. Kristi's competition reimbursement will be in the July report. Carol has a \$300 check from the Goldpanners to give to Kristi. The gift from the judge will be in July's report too. We were asked for a mailing address from the birthday party family, but it may be just to send a thank-you card and not a payment. The rollover line item for competition expenses was added to the budget. The budget is not attached as Kristi was out. Carol tabled it until next month. Kristi said she needs to know how many members to expect, as that number drives portions of the budget. Joy said with Madison and Erin, it should be 24.

**Music:** Amy provided a written report. June was very busy getting ready for the fair performance as well as performing at the Midnight Sun Game, Aimee Oravec's swearing in, Otto Johansen's 100th birthday, and Myrna's celebration of life. The Writing Team met to draft the dialogue for the fair performance. Amy attended her first cohort meeting with other new SA directors via Zoom, facilitated by Peggy Bensen. This is a 2-year commitment.

**Communication:** Kanza provided a written report. She submitted a PSA to KUAC for our May/June guest nights. She removed Stefanie and Patricia from the contact list and added Erin and Madison. The backend of our website had crashed, so she couldn't update or upload anything. Erin Maines was able to resolve the program (a plug-in issue). Terri suggested sending Erin a thank you. Kanza said she did that last summer with a gift card. Carol got us signed up for the library display in October and will update the membership poster for our fair performance. Kanza will meet with Talia to help with the Facebook public and private pages.

**Fundraising:** Abbey provided a written report. Her team met and generated ideas for raising funds and getting the chorus out in the community more, and asked for feedback on these ideas. We went through her list:

1. Yes to doing a KFAR interview. Amy or Carol can do. Abbey will provide information on when and where.
2. Yes to the Panda Express (PE) idea. We need to create a flier and send it to PE, then pick a date with PE where we will get a percentage of the sales from people who show the flier (paper or on their phone). The Communication team will create the flier and the

Fundraising team will send it out.

3. Yes to the Raise Right (RR) idea. People purchase gift cards through RR, and we get a percentage of the amount of purchase. The Fundraising team will look more into it.
4. No to Music In The Garden, as that would entail a 1 ½ hour show with no pay.
5. No to Risse's First Friday Garden Party, as it is already past (they do it in early June). The Fundraising team can look more into it for next year and whether we would be paid.
6. Yes to the Noel Wein Library case. The Visual and Communication teams will put together a display for our slot in the month of October.
7. Maybe to Paint nights – unknown until Talia provides more information.
8. Maybe to Soapy Smith's Restaurant. We would need to do a poll and see if it would be paid. Judy suggested we could walk over after we sing on Aug. 21<sup>st</sup>. Abbey will check with the owner, Nick Stepovich, to see if that would work for him.
9. Yes to seeking business supporters. Carol will put the list in the announcements. Abbey will print a list and ask the chorus to identify a business they'd be willing to reach out to.
10. Yes to doing an IFFF, renamed "Spring Fling" on April 11<sup>th</sup>. Abbey asked for ideas on what this would look like and how to get help from chorus members.

**Membership:** Joy provided a written report. We have 23 chorus members with the departure of Stefanie Kramer. Joy will remove her from the roster. Erin will join this Thursday, so Joy will get her signed up with International. Guest nights were held, and an ice cream social at Hot Licks was held to celebrate our success at the regional competition. Her team will meet soon to plan Christmas show guest nights. Judy asked if we have any more riser bags to give one to Erin. Kanza said there are some in storage. Judy will look for them this week. Carol and Kristi volunteered to make more bags if needed.

**Production:** Terri provided a written report. She is researching ways to make the Christmas program more of a cooperative effort. Marcus recommended purchasing Adobe InDesign for producing posters, programs, fliers, etc., to easily create, share, and edit. We would only need to purchase 2 months to give time to learn the program. Then each year, we would only need to purchase one month to update the prior years' documents. Abbey asked if your work disappears once the subscription ends. Terri said yes, so work will need to be saved on someone's computer. Kristi said she has done the program over the last four years, and her frustrations were not with the computer program. The Management Team agreed that this is worth a try. Terri needs someone willing to learn the program, as she doesn't have time. Terri will pursue and talk to her team. Terri asked who knows how to set up the rails for the risers as Francis and Dale won't be there this year. Fair staff can help unload but we have to set them up. Bruce Dunkle knows how. Terri will talk to Sandy about this.

**Visual:** Janice provided a written report with three visual options for the Fair performance depending on how the weather looks that day. She purchased black tanks and has been passing them out to members. Terri said the Production team will bring the stool for Carol Ann and the pop-up banner. Janice said Leslie has a few pairs of bunny boots if any of the four dancers (Amy, Terri, Shannon, and Erin) need them.

## **Old Business:**

**Teams:** Teams are final. Nancy is willing to be on the Production team.

**Email:** Carol asked how to access the chorus email on her computer. Janice said anyone with the password can open it in Gmail. Kristi recommended whoever checks it to move emails into the pertinent folder – one for each team. Abbey decided she could check the chorus email instead of Carol. Abbey asked if she should check the mail. Carol said she has the key and checks it weekly, so there was no need for Abbey to do that.

**Library Display:** Carol shared a photo of the library case – it is a full wall of cases so we will need to gather a lot of items to create a nice display

**25/26 Calendar:** Nancy got the dates set up at Ravens for Monday bonus rehearsals. We need to decide how much of a donation to give them. Amy said we gave \$100 last year. Nancy will take care of the keyboard for the Monday rehearsals.

**Management Team Retreat:** Carol said she was not in favor of doing a retreat, as we are able to accomplish the same purposes during our regular meetings. Terri suggested that we do our planning meeting in person next year rather than over Zoom. We all liked that idea.

## **New Business:**

**Monetary Gifts for Region 13 choruses/quartets:** We decided to give \$25 per quartet and \$50 per chorus to help those in Region 13 going to the International Competition. Amy suggested sending a card to Alaska Sound Celebration, as they are going to the Harmony Classic. They sent us a card to congratulate us on winning Audience Choice at Regionals. Carol will find out who is going and their addresses. Kristi will write the checks. Joy will make the cards. Judy will sign the cards, address them, and mail them.

**Adjourn:** Carol adjourned the meeting at 7:57 p.m.

**Next Meeting – 8/12/2025 at 6:00 PM**

Minutes respectfully submitted by Judy Dellinger, Secretary.