

## **Fairbanks Frontier Chorus Management Team Meeting**

### **March 11, 2025**

**Attendees:** Terri Beach, Janice Cleworth, Abbey Coats, Judy Dellinger, Amy Dye, Kristi Gaikowski, Kanza Keill, Joy McDougall, and Carol Slater. We met via Zoom. Carol called the meeting to order at 6:01 p.m.

**Agenda:** The agenda was approved with two requests to add nominations to New Business.

**Minutes:** Minutes from the January 14, 2025 meeting were approved as submitted.

### **Team Reports:**

**Financial:** Kristi reviewed the financial reports for January and February. The CUMF savings account balance of \$4,848.25 now includes \$1.22 of interest. Competition, Club, and Costume funds remained the same. February had no income. Income earned from the Tanana wrestling tournament will be in the March report. The \$200 paid to SA International is for competition and is reflected in that subfund. The percentage of funds raised by the Fundraising Team was deposited into the CUMF savings account, and the 25% from the Christmas show earnings was added to the Competition fund subaccount. The CDs have matured, so Amy and Kristi will go to the bank this week as they need two signatures. Kristi reviewed the Christmas show report. She compared ticket stubs to Jen's register and AKTickets. Amy said AKTickets aren't paper tickets and are on the purchaser's phones, so there will be a discrepancy. The report tracks income from Ads, Ticket Sales, Donations, and Christmas card sales. Expenses were from printing, gift cards for show helpers, flowers, props, and percentages that go to CUMF (2%) and Competition (25%) accounts. Show attendance was 190 on Friday and 132 on Saturday.

**Music:** Amy provided a report via email. We were busy in January and February getting ready for our competition. We had to reschedule coaching with Lea in January due to inclement weather. The time was well used, however, as the music team met with Lea via Zoom to discuss dialogue, staging, and music. In February, Michyio stepped in while Amy was on vacation and did a fantastic job. Our rescheduled coaching with Lea in February went extremely well. Lea was very impressed at how much we improved in sound and presentation from Thursday to Saturday. Carol got the proper paperwork sent in for us to perform *Where is the Sunshine?* at the competition.

**Membership:** Joy provided a written report. We have 25 chorus members. Carol Ann V., Carol Ann F., and Sandy SN were on leave. The Membership team met to plan Installation, which will be at Pike's Waterfront on May 10<sup>th</sup>. "Take Me To Paradise" is the theme. Zach's space rental fees were \$4000 or \$900, depending on the room. Pike's is only \$23 per person. We will bring the dessert and sparkling cider, and charge \$25 per person. Terry asked what was expected of team leaders. Joy said the tradition is to bring a small gift for your team members. Amy needs to get the Director's Trophy back. Joy suggested bringing it to the engravers by mid-April to have it done in time. Joy sent a sympathy card to Myrna's daughter, Tracy, who is waiting for her brother Rob, before setting a date for Myrna's memorial service.

**Production:** Terri provided a written report. She met with the Fundraising Team to review the process for program creation. Several suggestions for improvements were discussed, such as communicating the information on ad size, color or B&W, placement, etc., to the program creator in writing, not word of mouth. Terri is looking at purchasing Acrobat Pro for just the

months of November and December at \$29.99 per month to make it easier to edit the program in PDF form. She also hopes to learn Canva (a design software) so we can make the program.

**Visual:** Janice provided a written report. The Visual Team met in February to discuss props and costumes for the Competition. Costume ideas were tweaked to meet the “individuality with unity” concept that Lea said was now a Sweet Adeline recommendation. She is doing fittings for the new “Hawaiian-style shirts she will order. She will choose the color for each chorus member depending on where their riser placement is, so the colors are mixed. She will order only enough for members going to the competition and will order more later if the shirts are used for something else. We won’t bring large props with us. Janice will be gone for two weeks but will be back by April 4<sup>th</sup>. Her goal is to have everything done by April 10<sup>th</sup>.

**Communication:** Kanza provided a written report via email. Lat. 65 calendar notices show on the DNM online calendar but haven't been published in the print Lat 65 for a while. Christmas show links, competition music, and learning tracks are posted on the website. The Christmas show links are posted on our YouTube channel. They are not copyrighted, so they can’t be shared on social media. Kanza is looking for someone to do the announcements and email them to the chorus when she is gone from 5/25 to 6/14.

**Fundraising:** Abbey Coats provided a written report. The fundraising and production teams met at the home of Carol Ann V. to discuss how the Christmas show went and brainstorm how to make future shows even better. They also made a schedule for the coming year. Joy asked if Carol Ann V. will be up to coming to the installation to do her traditional Raven poem as well as her tradition of giving a plant to new members. Joy will contact her.

## **Old Business:**

**Standing Rules:** Nothing to report.

**Competition:** Janice provided a written report of accomplishments to date, which included paying \$200 for International registration fees, and \$2,250 to Regional for registration, AETs, video jump drives, and guest AETs (which will be reimbursed to the chorus). We discussed and agreed on the chorus purchasing custom lanyards with our name and logo. We discussed what photo to send to Regional for Thursday’s kick-off event. We liked the chorus photo with the hippo. We discussed whether the chorus will gather for a Saturday evening meal with another chorus and who will be in charge of collecting funds for that. Amy sent Janice’s contact info to the chorus director, Connie, so the two of them can talk. Amy and Joy will help coordinate the dinner if needed. We discussed the Saturday morning breakfast and rehearsal. Janice needs to let them know if we are going to do this. We approved the rehearsal and breakfast, and the chorus will pay for it. The Double Tree hotel doesn’t have a continental breakfast. We discussed how much to give to the chorus members to help with competition expenses. The CDs are earmarked for competition use as well as the competition account. We decided to give \$500 to each member going to the competition. Abbey asked if other choruses help members like that. No, but most choruses can drive, and some live close enough to not need hotels. Alaskans have the biggest expenses because we have to fly.

## **New Business:**

**Competition Coaching:** Lea will coach us again April 10<sup>th</sup> – 12<sup>th</sup>. Joy will be gone, so Lea will stay with Amy as long as Lea doesn’t mind being in North Pole.

**Nominations:** Carol didn't feel a committee was needed. She asked the team if we were willing to be on the Management team next year. All were willing except Abbey would be willing to step down if someone else on the chorus was willing to take over. Joy recommended that team leaders ask their current team members to stay on. Abbey and Terri wanted to know who was on what team. Carol will send the lists to the entire chorus as a good reminder to all.

**Adjourn:** Carol adjourned the meeting at 7:37 p.m.

**Next Meeting – 4/8/2025 at 6:00 PM**

Minutes respectfully submitted by Judy Dellinger, Secretary.