

Fairbanks Frontier Chorus Management Team Meeting November 12, 2024

Attendees: Terri Beach, Janice Cleworth, Abbey Coats, Judy Dellinger, Amy Dye, Kristi Gaikowski, Kanza Keill and Carol Slater. Guest attendee: Dody Maki. We met via Zoom. Carol called the meeting to order at 6:13 p.m.

Agenda: The agenda was approved as submitted.

Minutes: Minutes from the October 15, 2024 meeting were approved as submitted.

Team Reports:

Financial: Kristi reviewed the amended September Financial report. Total expenses in September were \$928.78 leaving a balance of \$26,370.16 in the checking account which rolled over into the October starting balance. In October, a few ad sponsors gave extra to cover the stripe fees. Kristi will amend the October report to remove the \$200 in donations from the Club account. Two percent of ad sales were added to the CUMF. Dody asked if donations are supposed to go to the fundraising account and was told they just go into general income. Dody said people using the Square need to note what credit card payments are for in the comment section and to let Kristi know so she can watch for it. Kanza said she gets the notifications and sends them to Kristi. She suggested taking a screenshot or printing it off so the fundraising team had a paper trail if needed. Both Carol and Dody felt that wouldn't be needed. We had a donation from an anonymous donor. Total ad sales are tracked at the bottom of the report and showed a total of \$1,766.98.

Music: Amy provided a written report. Monday bonus rehearsals at Raven Landing started and are well attended as was the Saturday bonus rehearsal. Check-offs are going well.

Membership: Judy reported that the membership team met on October 30th and discussed the Christmas party at Lou's house. Carol Ann will poll the chorus to confirm the number of attendees. Joy will coordinate with Lou on purchasing the food at DW Grill. Patricia will pick up the food. The team decided to spend up to \$50 to purchase desserts and up to \$50 to purchase flowers for our Christmas guests and new member, Shannon. Judy will purchase the desserts and flowers. These purchases will come out of Club account funds. Michiyo will coordinate snacks for the Christmas shows and Carol S. is coordinating the Afterglow. Amy said Carol Ann V. is on an extended leave of absence. Carol S. discussed options for the Afterglow and is looking at the Red Lantern, the Greens, or a Thai or Mexican restaurant.

Production: Terri provided a written report that included information on ticket pricing for the various ages. The team is looking for ushers and lighting volunteers. Carol S. asked if she had called Kirsten Blair. Terri will call her as well as the Fairbanks Drama Association and FLOT. Flynn Livingston did the lighting last year. Tickets are now available for sale. Terri is looking for a new over-the-ear mic as the lapel mic doesn't always fit the costumes right. She needed information on our sound system to make sure the new mic would be compatible. The team is looking for volunteers to play Mary and Santa. Amy will put that in the announcements. Abbey said fire stations may have volunteer Santas. Judy remembered that Bruce Hanson dressed as Santa in past shows.

Visual: Janice provided a written report. Photos for the gallery were done and costumes were

provided to those who needed them. She will put Christmas sweaters out this week for people to choose from. She ordered new jet-black knee-high stockings that members can purchase for \$1.50 each. Her team met on October 24th to discuss staging and props. She needs to order a costume for Mary so the sooner we have a volunteer the better so the right size gets ordered in time. The team will decorate the shell to mimic the poster design. We discussed using other props in addition to the jingle bells. There is a bag of instruments in storage and Francis has a lot we could borrow, if needed. Amy said we will work it out on Thursday.

Communication: Kanza provided a written report via email. Her team is focusing on Christmas show needs. She is going to give the login information for AK Tickets to Jen so she would be able to download the list of Will Call tickets. She was surprised AK Tickets hadn't sold any yet. A PSA went out on KUAC. The poster is on the website and the link to AK tickets. The team debated on whether to pay \$175 for one week to boost the poster on Facebook. Not sure it would be worth it. The team decided to do a feature ad on the Lat65 calendar at \$39 per show. Carol asked about the Lat65 article. Kanza needs Carol to email it to her as she only has a paper copy. Then she will email it to Gary Black at the Newsminer. It will run in Lat65 the day before the show. Carol said the bio page for Ron Davis is done and was approved by Lou and sent to Kristi to put into the program.

Fundraising: Abbey Coats provided a written report. Her team is busy with visits, follow-up calls, collecting funds for ads, and passing out posters and complimentary tickets to our supporters. She gave all the funds to Kristi and is waiting on one more ad. The team will be focusing on selling Singing Christmas Cards next as well as sending out thank you notes to our Christmas show supporters. The team raised \$6,850 so far in ad sales and donations. Dody said Lynden needs an invoice before they can pay for their program ad. She will ask Carol Ann V to do the invoice.

Old Business:

Standing Rules & Member Handbook Review: Janice formatted and edited the table of contents and the appendix. Revisions are done and need to be done every year. Putting some items into the appendix will make it easier to edit annually. The task is part of the membership team job description. Janice suggested having an ad hoc committee do it instead. Terri asked if Jen had edited the Production Team section as she is new and wouldn't know if edits were needed. Carol will ask Jen. Janice would like it done and ready to be voted on by January.

New Business:

Region 13 Dues Increase: Regional dues will increase to \$60 per year per member in addition to a new charge of \$108 per member for All Events tickets for the Regional Competition (regardless of chorus attendance). This means regional costs per member will increase from the current \$36 per member per year to \$168 per member per year. The dues increase will begin on May 1st but the All Events fee won't start until 2026. Questions arose such as whether Regional will send free Zoom links to members who don't attend and whether the chorus should pay for the All Events tickets.

Adjourn: Carol adjourned the meeting at 7:40 p.m.

Next Meeting – 1/14/2025 at 6:00 PM

Minutes respectfully submitted by Judy Dellinger, Secretary.