

Fairbanks Frontier Chorus Management Team Meeting

July 9, 2024

Attendees: Janice Cleworth, Abbey Coats, Judy Dellinger, Amy Dye, Kristi Gaikowski, Kanza Keill, and Carol Slater,

We met via Zoom. Carol called the meeting to order at 6:04 p.m.

Agenda: The agenda was approved as submitted.

Minutes: Minutes from the June 11, 2024 meeting were approved as submitted.

Team Reports:

Communication: Kanza provided a report via email. The Malemute, Midnight Sun Game, and Lunch Bites events were posted on FB and the website and rehearsals were posted in Lat65 through July. The Christmas learning tracks and sheet music pages were set up for the coming season. Kanza purchased a Starbucks gift card for Erin as a thank-you. Abbey said she updated the list of supporters on the website and has a couple of other edits to make. She will change the date to 2024 so it's clear that the list is up-to-date.

Financial: Kristi reviewed the May and June Financial reports. The May report shows the adjustments made to balance accounts with the audit. \$26.12 was added to the Christine Upton Memorial Fund (CUMF) and \$66.30 was added to the Costume Fund. \$900 was added to the Club Fund to balance with the audit. Amy said a CD matured yesterday and needs to be rolled over before the end of July. It's supposed to roll over automatically but the bank doesn't seem to do that unless we tell them to. We have a 10-day grace period to do without incurring a fee.

Budget: Kristi provided the 24/25 budget and the 23/24 budget for comparison. She had regrouped items to organize them better. She will track actuals over the coming year to have actual expenditures to base the 25/26 budget. The question was asked where to budget recruitment brochures. The advertising/promotions budget is a new category on the 24/25 budget and was the place suggested for brochure costs. The Christmas show has a separate budget. The Scholarship category was removed because it comes from the CUMF which is not included in the budget. We discussed moving the money designated for CUMF into a separate bank account for easier tracking. Kristi will get a savings account set up for it. Abbey will ask Dody for the guidelines and application procedure for a CUMF scholarship.

Music: Amy provided a written report. The performances at the Malemute Saloon, Midnight Sun game, and Rotary Club installation were well received. The Music Team met and decided to do a "Friends" package in the Open Division at the Competition next year. Lea Beverly has agreed to coach us on January 23-25 and April 10-12. Lea will send the music to the head music judge to ensure we have at least one good contestable song. The team would like the Friends package to include the songs, "Lean on Me," "You've Got a Friend in Me," and "That's What Friends Are For." The Christmas show's theme is "Welcome Christmas."

Membership: Joy provided a written report presented by Carol. Membership stands at 25

members with 3 members requesting short leaves of absence. The newest member, Shannon Mckinney, is now registered with SA International. The Team will work on assigning “Chorus Buddies” to new members.

Production: No report

Visual: Janice provided a written report. The Lunch Bites costume information was sent to the chorus. The Team will meet on July 25th to discuss the Christmas show and Competition costumes and the new changes to makeup standards. Terri will incorporate the non-Alaskan songs into the script for the Fair performance.

Fundraising: Abbey Coats provided a written report. The Team met on July 5th at Zack’s Restaurant, one of our supporters. The Team will send a letter to our supporters for Christmas show ads. Talia will visit supporters and take photos to post on our Facebook page to spotlight our supporters. Chorus members will be asked to tell supporters they are in the Sweet Adelines. Patricia will remind chorus members who our supporters are during rehearsals. The Team suggested performing again at the Malemute and promoting Singing Christmas Cards during the show. Malemute performance slots are already booked up. It was felt that the Malemute may not be the best venue and we brainstormed other options such as Chamber luncheons. The Team proposed moving IFFF to March instead of February to give more time after the Christmas break. That idea was approved as long as it didn’t conflict with Spring Break in 2026. Abbey is looking for ideas to have a successful IFFF but to downsize it to make it more manageable. One idea was doing only a dessert auction. Abbey asked if there are term limits for the Management Team. No. She asked that we consider term limits so people don’t get burned out. The Secretary and Treasurer do not have to be on a team but can if they want to be. Abbey said she is considering not meeting at restaurants because of the financial burden it adds to her team members.

Old Business:

Standing Rules Review and Member Handbook Review: Carol, Janice, and Joy will meet at the end of July. Carol will set up a time and place for it.

New Business:

2024-25 Teams: Teams were selected and lists were sent out. Carol asked if they looked correct. The Team Leaders affirmed that the lists looked correct.

Our Future: Dody gave a handwritten list of the prospects from the Woman’s Affair to Judy who typed it up into a spreadsheet and sent it to the Management Team and Carol Ann Field. Carol will ask Carol Ann to add the names to her e-blast list and to send the Membership Nights flier via e-blast. Janice suggested everyone call their portion of the prospects right before Membership nights start.

Other: Janice and Judy may miss the August meeting due to having company coming.

Adjourn: Carol adjourned the meeting at 7:18 p.m.

Next Meeting – 8/13/24 at 6:00 PM

Minutes respectfully submitted by Judy Dellinger, Secretary.