

## **Fairbanks Frontier Chorus Management Team Meeting November 14, 2023**

Attendees: Judy Dellinger, Amy Dye, Nancy Frith, Kristi Gaikowski, Kanza Keill, Dody Maki, Joy McDougall, Carol Slater, Ellen Axmear, and Jen Shelton. (Ellen was covering for Jen until she got there.)

We met via Zoom. Carol called the meeting to order at 6:07 p.m.

**Agenda:** The agenda was approved as submitted except to change the next meeting date to January as we will not meet in December.

**Minutes:** Minutes from the October 10, 2023 meeting were approved as submitted.

**Financial Report:** The financial report for October 2023 was approved as submitted. The CDs will roll into the checking account when they mature in January. We will need to decide what to do with the funds since we are not going to Competition in 2024.

### **Team Reports:**

**Membership:** Nancy provided a written report. We have 24 members with weekly attendance between 16 to 18 singers. The team has been working on updating the roster. It is a challenge for the team to put up the risers as only two members are strong enough to move them. This is a problem for all the teams. It's okay to depend on other chorus members to help with that. The banner and Gayle's portrait are done and they are looking for more printed photos of Gayle for a collage. We discussed the Christmas party at Lou's and approved to have catering costs come from the Club account. People can bring desserts if they want to.

**Visual:** Janice provided a written report. Props for the show are ready and the hippo costume ordered. PJ Gesin will wear the costume. The team met today to discuss staging. Janice asked how many stools were needed (three) and who would help with props on stage (Gene Redden.) The chorus photo is organized to be taken this week. There are easels in the storage room for the Membership team to display the photos and Gayle's portrait.

**Fundraising:** Dody provided a written report. The team is nearly done with ad sales having contacted 50 businesses, collected payment, emailed receipts, and forwarded ads to Kristi for the program. They are delivering posters and complimentary tickets to these supporters and will do handwritten thank-you notes. \$4,530 in ad sales has been raised so far.

**Music:** Amy provided a report. October saw great strides in check-offs for the Christmas show. The team decided on the program order. Additional rehearsals on Mondays at Raven Landing and a Saturday rehearsal at UCPC have been very productive.

**Communication:** Kanza provided a written report. The AKtickets site is set up and 13 tickets purchased so far. The poster showed best using the PowerNote file as it is square-shaped. Links to purchase tickets are on our website homepage and a link to AKtickets is on our Facebook page. Sandy D. sent Kanza the updated roster but she plans to talk to Sandy SN first before putting it on our webpage and sending it to the chorus. Performance and rehearsal info was posted in the LAT 65 calendar. Kanza will resume posting rehearsal info in January. Kanza needs

Singing Christmas Card, After Glow, and Christmas Party info for the announcements. She needs the Singing Christmas Card form to push out on Facebook. We discussed other ways to push this out. Carol S. will edit the Lat 65 article to include this info. The form will be in the program. We can place additional forms on a table in the lobby.

**Production:** Jen provided a written report. Two Christmas show meetings were held. Design information was sent to Kristi to get the posters and postcards printed. An online event for our Christmas show was set up on Facebook. Carol Ann V. will bring cleaning supplies to Pioneer Park. Jenna Dreydoppel, the North Pole High School choir teacher, agreed to perform at our show and has been informed of the number of songs to do and where in the show they will perform. Jen asked where the keyboard comes from that the NPHS choir uses. The MMT thought that NPHS provided it in the past or used Pioneer Park's piano. Jenna also asked if we had a pianist. Jen will clarify with Jenna what exactly is needed. Valerie Robancho is willing to be our Stage Manager. Kristi will print the tickets herself to save money. The song list and chorus members list were sent to Kristi for the program. Terri is working on finding lighting and sound volunteers. Dale will bring the shell and the Boy Scout group will help with set up. We discussed the timing to bring the shell and risers. Carol S. will check with Pioneer Park on the timing and to make sure it's okay to park the trailer there. Jen asked whether the questionnaire would be a half sheet in the program. Kanza is working on this. It may be an insert or a handout.

### **Old Business:**

- **Director Contract:** No changes are needed for the contract except to change the dates. This will be done and the contract will be signed in April 2024.

### **New Business:**

- **Joint Music/Management Team Meeting:** We discussed whether joint meetings are still a need. The MMT consensus was that, no, they were no longer needed.

- **Coaching:** Amy discussed coaching options. Regional will send a coach up once per year for free. We supply room and board. Regional also provides Zoom options. We can do both. We have funds to afford coaching. Amy plans to attend a Directors training on January 5-6, 2024 in Seattle. The President of Sweet Adelines International will be the keynote speaker. Amy began attending Region 13 Director Zoom meetings in September and is enjoying being part of that and sharing with other directors how we do things here.

**Adjourn:** Carol adjourned the meeting at 7:28 p.m.

### **Next Meeting – 1/9/24 at 6:00 PM**

Minutes respectfully submitted by Judy Dellinger, Secretary.