

## **Fairbanks Frontier Chorus Management Team Meeting**

### **June 13, 2023**

Attendees: Janice Cleworth, Judy Dellinger, Amy Dye, Nancy Frith, Kanza Keill, Dody Maki, Joy McDougall, Jen Shelton, and Carol Slater.

We met via zoom. Carol called the meeting to order at 6:10 pm.

**Agenda:** The agenda was approved as submitted.

**Minutes:** Minutes from the May 9, 2023 meeting were approved as submitted.

**Financial report/2023/24 Budget:** The financial report for May 2023 was postponed until the July meeting as Kristi is doing the audit and has the checkbook and bank statements. The audit is nearly done with one month of bank statements left to reconcile.

We reviewed the 2023/24 Budget. Amendments suggested were: change the years 2022-2023 to 2023-2024; decrease the number of members to 24 and member due income to \$10,368; decrease the International dues to \$2100 and Regional dues to \$756; increase the charter renewal/insurance to \$355; increase the PO Box rent to \$276; and adjust the income from savings to cover expenses.

Music school expenses should be covered by Regional. The Music Team will meet tomorrow to discuss plans.

### **Team Reports:**

**Visual:** Janice provided a written report. The Visual Team decided on costumes to wear at the Midnight Sun Game. Scarves will be brought to the game. The Visual Team purchased blue tank tops and enough fabric for 30 new summer costumes. The cost was app. \$1000-\$1200. The Visual Team held two work days on May 31<sup>st</sup> and June 10<sup>th</sup> to cut material. Three members are sewing jackets at their homes and at least one additional member sewed her own jacket.

**Communication:** Kanza didn't have anything to report. Carol Ann Field called Stacy to ask about microphones at the Midnight Sun Game. They will set up two mics.

**Membership:** Nancy didn't have a written report. Joy will send her the template she used when writing her monthly Membership Team report. Kanza asked Carol to add Membership Nights to next month's agenda so we can set dates. Carol said she will put it on the agenda to review the 2023/24 Calendar. Nancy said her team met at Raven Landing and reviewed the layout. They scheduled extra rehearsals for the Christmas show, and reserved space at Raven Landing from 4:00 to 6:00 pm on Mondays, October 16<sup>th</sup> to November 20<sup>th</sup>.

**Fundraising:** Dody didn't have anything to report. She said she ran into an ad contact last week which reminded her that she needs to ask chorus members to let her know contact names for potential ad sales.

**Music:** Carol had a written report but not everyone received it. She said the Music Team will meet on June 14<sup>th</sup> to discuss upcoming performances. Carol Ann Field does a stellar job at staying on top of them and is very detailed and proactive. Joy asked Carol to send her and

Kanza the song order list for the pitch pipes.

**Production:** Jen didn't have a written report. We discussed the Christmas show as Kristin had asked what to expect this year. The men's portion of the show lasted 25 minutes. The Management Team said to tell Kristin they are welcome to sing as guests like last year. Jen said her team will need to meet soon to discuss the Design Alaska / free senior tickets issue. Last year, our \$1000 share only covered 66 senior tickets at \$15 each. We discussed giving out that number of free tickets and once they are gone, they are gone.

## **Old Business:**

- **New Director Search:** It was happily announced that Amy has agreed to be our new director, on a trial basis. She will not have the time to do as much as Gayle did but we had anticipated that would be a probability for any new director. Nancy said the job description in the Membership Handbook likely will need to be revised and needs to be looked at.

- **Alaska Area Music School 2023:** A date was set for September 9<sup>th</sup> and will be held at UCPC.

- **Sale of Trailer:** Carol said she couldn't find the title. Amy said we have an interested buyer even though we hadn't listed it yet while waiting to find the title. We decided to renew the registration and get a new title as it would be easier to sell with them than without them. Amy will go to the DMV. Carol will bring the old registration to Amy and take more photos. Kanza will place the ads. The goal is to accomplish these things by July 1<sup>st</sup>. The trailer is a bit beat up and the logo would be hard to remove. We decided to start the price at \$3000 and not take less than \$2000. We discussed where to park the new trailer. Joy said she will ask PJ to see if he is willing to store it again. Rather than purchase another shelter we will try covering it with a tarp.

## **New Business:**

- **Christmas Show:** We discussed the show during the Production Team report. The show is scheduled for December 1<sup>st</sup> and 2<sup>nd</sup> and the Pioneer Park Theatre is reserved. Jen was asked to reserve the theatre for 2024 too. Dody asked if the men will sell ads again and was told the men will keep the proceeds from their ad sales so what they do doesn't affect us. She was advised to split out her list of ad contacts to the chorus members to help with solicitations.

**Adjourn:** Carol adjourned the meeting at 7:18 pm.

**Next Meeting – 7/11/23 at 6:00 PM**

Minutes respectfully submitted by Judy Dellinger, Secretary.