

Fairbanks Frontier Chorus Management Team Meeting

May 9, 2023

Attendees: Janice Cleworth, Judy Dellinger, Amy Dye, Nancy Frith, Kanza Keill, Dody Maki, Joy McDougall, Jen Shelton, and Carol Slater.

We met via zoom. Carol called the meeting to order at 6:10 pm.

Agenda: The agenda was approved with the request to add ticket drawing and installation awards to the agenda.

Minutes: Minutes from the April 11, 2023 meeting were approved as submitted.

Financial report: The financial report for April 2023 was approved with one request from Dody to designate what the stamps she had purchased were for. Amy said the 25% from IFFF profits will be added to the Competition account in the May report. The audit isn't done yet. She needs a few receipts still. Once she has them, she will give Kristi all the receipts, the checkbook, and bank statements. Once the audit is done she can close up the books for the year.

Team Reports:

Production: Jen said she didn't have anything to report.

Communication: Kanza provided a written report. The InMotion bill (for the website and backup service) was paid and increased again over last year's cost. She updated the website to add Carol Slater as chorus contact. Kanza is the contact listed in Lat 65 which publishes our rehearsal notices, not the "day of" but the following Thursday (8 days later). There was a message on our Facebook page from a prospective member who is a classically trained opera singer who is moving to North Pole. Talia replied to this prospect but Kanza didn't have specifics on the conversation. A suggestion was made that we advertise our performance at the Fair on our Facebook page, on our website, and in an e-blast. We will be listed on the schedule in the Fair flyer.

Membership: Joy provided a written report. Joy updated the membership numbers (with tears). Card showers were organized for Steffanie and Kristi. Installation went well and was a successful event. The list of 23/24 officers was reported to International. She needs someone to sign up for November to complete the Birthday Bash calendar. Dody signed up on the spot. The list hangs near the electric outlet for people to see when they're signed up. Joy said she would like to continue doing cards.

Fundraising: Dody provided a written report. She finished writing and sending thank you cards to IFFF supporters and volunteers. We received our first request for assistance from the Christine Upton Memorial Fund. The request was granted, and the money has been given to the very thankful recipient.

Music: Carol didn't do a written report. They last met on March 25th where they discussed performances and made sure the team was comfortable in leading performances. We accepted requests for performances at the North Pole Library, the Midnight Sun Baseball Game, and the Fair. The library wanted us to sing for 60 minutes but we will do 30 minutes and the men's

chorus will sing for 30 minutes. Terri has some fun things planned to do with the kids. The team will meet this Saturday to choose Christmas music. They do not plan to introduce any new songs. They are also going to remove some of the songs from the Fair grid as there are too many to feasibly do in our allotted time.

Visual: Janice provided a written report. The Visual Team met on April 13th where they decided on costumes for the Fair (the same or similar costumes that were worn for the Alaska show performance; period dresses, miners, etc.) depending on the role they are playing. The team chose a lightweight crinkle chiffon-type fabric in white, black, and blue colors for a lighter summer costume that will be worn over a blue tank top and black slacks. The fabric is ordered; enough for 30 costumes plus extra for future members. They hope to complete the summer costumes in time to wear for the July 13th performance.

Old Business:

- **New Director Search:** Janice said her friend is back in town whom she will invite to visit our chorus next week. Judy said she talked to Jaunelle Celair who said there aren't any UAF students interested or even capable of directing us. Carol said she will change the Facebook ad to say, "Try us out" (something Kristin suggested.)

- **Alaska Area Music School 2023:** Leslie agreed to chair a committee to organize this. She will contact Regional once the Regional Competition is over.

New Business:

- **Sale of Trailer:** The snow is gone so the trailer can be moved now. Kanza took photos of it and will post the advertisement on Facebook Marketplace and Craigslist. Amy will ask her husband for verbiage for the ad (specifications, price, etc.) Carol will look inside the trailer to see if the title is in there. Carol is willing to have the trailer parked at her place but didn't want to be the contact on FB or Craigslist. Kanza is willing to be the contact and will ask her husband to move the trailer to Carols. Joy asked if the decals can be removed. Joy will contact the company that did the decal for us to find out how and if they can be removed.

Quarterly Ticket Drawing: Setting aside \$100 to continue the quarterly drawing was approved.

Installation Awards: Information and instructions on the awards should be compiled. Those who currently have awards will be asked to look at them and send any instructions to Kanza who will compile them and put them on the website.

Job Descriptions: The Standing Rules on the website are dated July 2022 but the edited job descriptions weren't included. We need to read our own sections and suggested edits need put into the Standing Rules. Correct job descriptions are needed for installation as well.

Adjourn: Carol adjourned the meeting at 7:30 pm.

Next Meeting – 6/13/23 at 6:00 PM

Minutes respectfully submitted by Judy Dellinger, Secretary.