

Fairbanks Frontier Chorus Management Team Meeting November 8, 2022

Attendees: Janice Cleworth, Judy Dellinger, Amy Dye, Kanza Keill, Dody Maki, Gayle Miller, Jennifer Shelton, and Carol Slater.

We met via zoom. Carol called the meeting to order at 6:05 pm.

Agenda: The agenda was approved with no amendments.

Minutes: Minutes from the October 11, 2022 meeting were approved with no amendments.

Financial report: The financial report for October 2022 was approved with one amendment; to move the \$1.83 from Buck a Brag to Stripe Fee. Gayle said we need to purchase another lapel microphone as we have two narrators. They cost approximately \$150.

Team Reports:

Fundraising: Dody provided a written report. The team is busy following up with the 56 businesses contacted to meet the November 11th deadline. So far, 10 have paid for Christmas show ads and 5 for the IFFF Crossword Puzzle. They have 18 others who said yes but haven't yet paid and 3 businesses said no. The report said 8 but after Dody wrote the report, she got confirmations from 10 more businesses. We discussed and decided to place our own half-page ad in the program to advertise our need for a new director. We received a \$50 donation from someone who didn't want an ad. There is a place in the program to note other supporters where we can recognize this person.

Production: Jen provided a written report. The photoshoot with Whitney McLaren went well but Jen hasn't received the link to our proofs from her yet. Kristi is working on the poster and hopes to have it printed by Thursday. The men's chorus received \$2000 from Design Alaska for free tickets for seniors aged 65 and up. The men will give us half of it. We can't just give out 66 tickets (which is what \$1000 will cover) as Design Alaska wants ALL seniors to get in free. We decided to have all seniors pick up their tickets at Will Call so we can know for certain how many senior tickets we give out. Then we can report this number to Design Alaska. Seniors will be given the option to give a donation at the door. Kids also get in free but they will be given regular tickets. Jen was advised to print 100 senior tickets. Jen talked with Kirsten Blair and asked her to give a list of the songs the men will sing as well as the men's names. Kirsten found a stage manager for the show. Nancy and the writing team are writing an article for Latitudes for the December 1st newspaper. The final Christmas show meeting is on November 17th to finalize last-minute details.

Communication: Kanza provided a written report. Erin uploaded our SSL certificate which keeps credit card numbers private. The Latitude 65 rehearsal notices are set up and the calendar entry for our Christmas show is ready to go but she needs the poster before she can post it. She also needs it so the Newsminer can set up our banner ad. In addition, the poster is needed to finish the setup for AK Tickets. We need a cute photo for the Latitude 65 article Nancy is writing. Carol suggested taking a photo in front of a Christmas tree. Kanza will take the photo with her phone.

Music: Gayle provided a written report. Monday afternoon rehearsals started in October and check-offs are coming along albeit slowly. The writing team met to write the narration. Terri and Nancy will be the narrators. We will start rehearsing on the risers to build up stamina. We still need a venue for the singing Christmas cards. Carol Ann Field did the polls but thought the fundraising team was arranging the venue. Carol said the fundraising team is busy with ads so she will ask Carol Ann to work with Sandy Dunkle to find a space. The December 17th performance needs to be in the announcements to remind members.

Visual: Janice provided a written report. Costumes were changed from red tops/black sheer jackets to teal tops and teal scarf with white snowflake pins. She needs to count the scarf and pins still. No costume changes for the secular portion. The team meets this week to plan stage décor. She looked at the Centennial building to start thinking about décor needs for IFFF. Janice asked Gayle what she wants for costumes and staging for the December 17th performance. Gayle will think about it.

Membership: Joy provided a written report. She revised the numbers for the baritones and basses to reflect the associate's status but needs to fix it to show that Stephanie is on leave. Tasks completed included birthday card showers for Luanne and Lou Davis. For the Afterglow party, she reserved a room big enough to seat 40 people at "The Greens" restaurant at the golf club. She talked to the manager about the menu and selected 3 entrée choices. She will pass around a form on Thursday for people to RSVP and choose which entrée they want. She will figure out a means for the wait staff to know what each person had ordered. Carol asked if the men are invited to the afterglow. Joy said they can come and order off the menu as she won't be taking their pre-orders. As seating is limited, it depends on how many Sweet Adelines come and how many guests we bring to know if there will be room enough for the men too. The Christmas party will be at Lou's house and will likely be a potluck.

Old Business:

- **Trailer:** Both trailers are at Walden Estates now. Amy said her husband, John, plans to get some guys to help him move risers from one trailer to the other hopefully this weekend.

New Business:

- **GVEA Grant:** Carol said we will postpone submitting the application until after Christmas.
- **Alaska Area Music School 2023:** Gayle said Regional asked us to host it this summer, likely for one day on a Saturday. Regional will provide the faculty and do all the marketing. We provide the space and food. We did it before around 2018 and the bulk of attendees was us. Only a few came up from Anchorage. Gayle said we need to decide on a date and a space. Gayle would like to request Shar for faculty. Anchorage was to host it last time but canceled due to Covid.

Adjourn: Carol adjourned the meeting at 7:24 pm.

Next Meeting - 1/10/23

Minutes respectfully submitted by Judy Dellinger, Secretary.