

## **Fairbanks Frontier Chorus Management Team Meeting**

### **June 14, 2022**

Attendees: Janice Cleworth, Judy Dellinger, Amy Dye, Kanza Keill, Dody Maki, Joy McDougall, Gayle Miller, Jennifer Shelton, and Carol Slater.

We met via zoom. Carol called the meeting to order at 6:31 pm.

**Agenda:** The agenda was approved.

**Minutes:** Minutes from the May 10, 2022 meeting were approved. The minutes from the May 24, 2022 Budget and Calendar planning meeting were approved.

**Financial report:** We reviewed the financial report for May 2022. All but \$22 in Installation costs were covered by attendees. The Team Leader gift is a budgeted item. The financial report was approved.

**CD:** We discussed moving \$10,000 out of savings into a CD. We decided to move \$5,000 from checking into savings. After purchasing the CD, we would still have \$9,000 in savings. The option to put \$10,000 into a one-year CD was approved.

**Budget:** The 2022/23 Budget had already been approved with suggested amendments. Amy reported that she sent the amended budget to the Management Team.

### **Team Reports:**

**Music:** Gayle provided a written report. The Music Team is busy preparing for upcoming performances. Carol Ann F. is having to make a lot of phone calls to get performance polls finalized. Gayle will stress the importance of quick responses to polls in the announcements. The Music Team will meet on July 16th to choose Christmas Music and discuss staging concerns at the fair. The performance at the Rescue Mission was in today's newspaper.

**Communications:** Kanza provided a written report. Kanza said Carol Ann F. gave her the idea to send in the photo Paul Firth took at the Rescue Mission performance. The News-Miner used her caption and the photo and added to it. She put the article on our website. All the Latitude 65 notices are set up for July. She paid the annual website hosting bill. She had issues getting learning tracks to upload to the repertoire page and wondered if her computer lacks enough space. She may need to switch around some of the learning tracks.

**Visual:** Janice provided a written report. The Visual Team is busy refitting costumes for members who need bigger or smaller sizes. We have enough in storage to do this. The new top she ordered for Gayle is on backorder. The Visual Team will meet in later June or early July to discuss costume issues such as options for a new informal costume, use of purple tops, red vest wear and tear, and makeup and earrings supplies.

**Fundraising:** Dody provided a written report. They are in Ice Fog Frenzy planning mode with a tentative date of February 18th. They plan to limit the dessert auction to just 12 desserts and have plates and platters to share as needed. Hopes to offer better quality items (clean, like-new) and will remind members this is not a rummage sale. They are looking at venues as Raven was too small. Monroe is possible except for the issue of the gym roof being replaced so the kitchen area may not be accessible. Other suggestions made were JP Jones Community Center, Friend's Church, or Journey Church. Dody's team will work with the Production Team to find a

new venue. Dody asked what the prior price range for venues was. Amy said we paid Raven \$375 for the venue, \$4,128 for food, \$700 for gratuity, and \$75 for the bar. We will need access to the space for 3 days for rehearsal time and set up. Dody mentioned the idea of doing a luncheon instead of a dinner. The Management Team was not in favor of that idea. We discussed catering ideas. A suggestion was made for DW Grill. Kanza reminded Dody that we will need an auctioneer. Carol recommended Joe Campbell.

**Membership:** Joy provided a written report. We have 29 members, two associate members, and one member on leave. A card shower was done for Mary Sweeney's 70<sup>th</sup> birthday. Appreciation gifts were purchased and delivered to Mike and PJ for trailer storage help. Joy hopes to have a team meeting when Michiyo is back. There is much to plan. Joy was advised to delegate tasks to her team so she can focus on her recovery.

**Production:** Jen provided a report via email. Carol said she has the tags to give to Jen so they can be put on the riser trailer. Jen contacted a moving company that quoted a cost of \$700 to move the risers. We discussed purchasing a ramp to make it easier for us to load and unload the risers ourselves. Carol will put in the announcements for members to ask husbands or kids for help. Kanza said the risers have to be taken into the fairgrounds before they open at noon. Gayle said we were able to keep the trailer by the stage before. Jen will ask Carol Ann F. to call the fair office to find out when to bring the trailer in and when to remove it. Jen will arrange delivery of the trailer with Don Keill. Joy recommended Jen talk to Nancy and Paul about how it worked before as Paul used to bring the trailer into the fairgrounds for us.

**Old Business:**

**Ownership of shell:** Amy was able to research only so far back on payments we did in the past to purchase the shell and didn't find any record of it. Suggested researching old minutes, somewhere around 2012. Suggested asking Mary Ann Laroe as she used to chair the Christmas show for years and she may remember buying them.

**New Business:** None

**Adjourn:** The meeting was adjourned at 7:36 pm.

**Next meeting:** July 12, 2022, at 6:00 pm via zoom.

Minutes respectfully submitted by Judy Dellinger, Secretary.