

## **Fairbanks Frontier Chorus Management Team Meeting July 12, 2022**

Attendees: Janice Cleworth, Judy Dellinger, Amy Dye, Kanza Keill, Dody Maki, Gayle Miller, Jennifer Shelton, and Carol Slater.

We met via zoom. Carol called the meeting to order at 6:35 pm.

**Agenda:** The agenda was approved with the addition of adding discussion of covid and masking under New Business.

**Minutes:** Minutes from the June 14, 2022 meeting were approved with one amendment to correct the name Paul Frith to Paul Maki.

**Financial report:** We reviewed the financial report for June 2022. The financial report was approved.

### **Team Reports:**

**Music:** Gayle provided a written report. June performances at the Rescue Mission and the Midnight Sun Ballgame provided PR for the chorus, yielding a photo and an article in the News-Miner. The Music Team continues to work on the Alaska Package for the Fair performance. They plan to meet in July to discuss Christmas music.

**Visual:** Janice provided a written report. The Visual Team is working on gathering props for the Fair and reaching out to Kristi and Gene Redden to help with props. The chorus will wear the same costumes worn in the Alaska show last August.

**Fundraising:** Dody provided a written report. The team submitted week 11 of the Supporter Stories for the Announcements. There are only two weeks of stories left. The team is getting started on the Ice Fog Frenzy Fundraiser, looking through previous years' notes, and getting the word out to chorus members to start collecting items to store at Carol Ann Varner's. They plan to auction 12 Spectacular Desserts. They plan to start visiting businesses in August to sell ads.

**Membership:** Joy provided a written report which Carol delivered. Gayle advised Kanza to get the Christmas guest nights flier from Joy so it can be printed and handed out at the Fair.

**Production:** Jen provided a written report. She is working with Kanza and Carol Ann Field on details for the Fair and getting risers there and set up. Stefanie and Francis's husbands along with Ellen and Holly should be there to help set up and Kanza's husband will get the riser trailer to the stage. Thursday is senior day but the chorus will pay for the non-senior volunteer's (Ellen) entrance fee. Gayle asked Jen to find a footstool or step to help us get onto the stage. Dody suggested having two volunteers (one on either side of the step) to help us get on and off. Janice asked about the table and chair props for Dangerous Dan and suggested getting the word out to the chorus to see what they may have. The team discussed the Christmas show to talk about jobs and who was available to help.

**Communications:** Kanza provided a written report. Erin is moving to Wisconsin but will be available to help with the website as needed. Latitude 65 didn't put in two of the weeks she had submitted. She called the paper and was sent to a lady who said she thought they weren't doing Latitude 65 anymore. She was then routed to the editor and left a message. Gayle thought perhaps they didn't have enough room on the page. Hopefully, we will be able to get

our guest night announcements in Latitude 65 in September. Kanza's husband, Don, gave her the name of a business that makes ramps. We need a wide ramp and the trailer will need modifying so the ramp has something to attach to. Carol suggested asking Don to take the trailer to the place as he can explain what we need. Kanza will ask him. Kanza said she is scheduled for knee replacement surgery on August 18<sup>th</sup> and will miss rehearsals for a few weeks but should be able to do things on her laptop such as the announcements. Gayle asked Kanza to put the standing rules on our website as a section separate from the handbook. Carol will send it to her. Gayle said the standing rules are the most important information for members to have access to along with makeup and costuming. Kanza said she got all four quartet parts now and will put them on the website.

#### **Old Business:**

**Ownership of shell:** Carol texted Mary Anne Laroe who remembered purchasing the shell with gaming funds. Judy said we stopped getting game funds right before she became treasurer around 2008. Janice thought we had the shell when she joined in 2006. Gayle said we need to be 100% confident that we purchased it before we discuss it with the men. It makes sense that we purchased the shell as the men's chorus never had much money. A record should be in the minutes. Judy wondered if the minutes would be on the old chorus laptop. Amy still has the old Mac laptop. She thinks it was wiped after the contents were moved to the new laptop. Kanza wondered if the scrapbooks would show when we got the new shell.

#### **New Business:**

**Director Contract:** Carol signed one copy of the contract and Gayle signed one copy. They will bring their copy to the chorus next week so they can sign the other copy. Then we will have two signed copies, one for Gayle and one for the chorus.

**Christmas Show:** Carol and Gayle plan to meet with the men. It was suggested they meet with at least two men and not just Mike. They will offer them a spotlight in the show that allows ten minutes (dialogue plus three songs) in each section. They will propose paying \$400. In exchange the men won't have to do any of the work and won't sell ads or tickets. Carol suggested we also pay the NPHS something. Gayle said we used to do that. Janice thought we stopped because the school district made it difficult. All approved offering the \$400 to the men.

**Covid and Masking Options:** We decided to keep masks optional as it has been all along. If UCPC makes it mandatory they will let us know. Kanza will note this in the announcements.

**Adjourn:** The meeting was adjourned at 7:45 pm.

**Next meeting:** August 9, 2022, at 6:30 pm via zoom.

Minutes respectfully submitted by Judy Dellinger, Secretary.