

Fairbanks Frontier Chorus Management Team Meeting October 12, 2021

Attendees: Janice Cleworth, Judy Dellinger, Amy Dye, Kanza Keill, Dody Maki, Joy McDougall, Gayle Miller, Jennifer Shelton and Carol Slater

We met via Zoom. Carol called the meeting to order at 6:03 pm.

Agenda: Agenda was approved with addition of Christmas party and singing Christmas cards.

Minutes: Minutes from the September 14, 2021 meeting were approved.

Financial report: We reviewed the financial report for the month of September, 2021. Amy said the bank statement hadn't come in the mail yet to do reconciliations. Request was made to move show expenses out of the club fund and list them under the general checking fund. Not all show income is reported as some checks were deposited in October. The financial report was approved as amended.

Team Reports:

Music: Gayle provided a written report. Christmas music was started and we have two new guests that continue to come. People are already checking off music. The bonus rehearsal was well attended. Section Leaders are working on learning tracks that are missing on the website. Jen asked when we will rehearse with the men. Gayle said it depends on when we can coordinate with a photographer for the program photo. Gayle printed our music for Mike. The deadline for program ads is November 16th.

Production: Jen provided a written report. She said the team met with the men on 9/23 to prepare for the Christmas show. The show title is, "Tuning Into Christmas" and will have the usual show order assuming North Pole joins us. She will know by this Thursday if Nick Nappo will emcee for us. Need light and sound volunteers. Ticket prices are the same; \$15 adults and \$10 seniors, kids, and military. We may print them ourselves to save money. They just won't be perforated. Asked what the team felt about doing "teepee" ads (tri-folds that can sit on tables at restaurants.) The team thought it may be a burden to restaurant staff and the ROI wouldn't be worth the time and cost. Program ads will cost the same; \$100 ½ page and \$150 full page. Gayle asked if ad sales will go to the chorus who sold them or be lumped together. Amy said they will all go into one pot. Kristi is doing the program so ads need sent to her.

Membership: Joy provided a written report. The Membership team is planning the Christmas show afterglow party. They looked at Mexican restaurants first, then decided on Bahn Thai on 3rd Ave instead because there isn't a room charge. Each person will order off the menu and pay for their own meal. Joy sent cards to Terry, Barbara, and Carol Ann.

Fundraising: Dody provided a written report. The team started soliciting for the Christmas program ads. New Squares were ordered as our old ones were obsolete. Dody offered to deposit ad sales for Amy but Amy said that isn't needed as she can do deposits in North Pole. Dody inquired as to Covid precautions and whether we will require masks and proof of vaccination to enter the theater like the Fairbanks Concert Association does. We decided masks will be encouraged but no other requirements will be made.

Visual: Janice provided a written report. The Visual team decided on Christmas costumes and will inform members via announcements. They would like people to wear capezio-style shoes,

but if they can't, they need to show alternative shoes to her or Carol for approval. The team will work on props per direction of the Production team. She is working on getting costumes back from former members. We discussed the photo gallery and decided to go with the red robin tops and take photos of the ones we don't already have. She will discuss the group photo with Carol on whether to do one that could be used for non-Christmas photo needs.

Communications: Kanza provided a written report. The team accomplished several tasks including a great start on the scrapbook, GoDaddy and website domain renewals, scheduling DNM 2-inch banner ad for 11/28, and the October DNM weekly calendar. Kanza asked if we wanted to do the banner for the fence at Monroe again. Elizabeth did the design before. Jen said Monroe used to do them for us. The consensus was to stop doing the banners because people drive by Monroe too fast to really notice the banner anyway. The Spirit of Alaska bank no longer does the digital sign board for free but will still print one free banner per year. The digital sign at Pioneer Park is still broken. Kanza will call the Newsminer to see if they are still doing Alaska Tickets as she didn't see the button for it on their website. We could use Stripe or Brown Bag to sell tickets but the DNM is preferred as it has the benefit of free advertising.

Old Business:

Joy said she and her daughter checked on the riser trailer and it is in the tent. They knocked off the snow and talked to a neighbor named Mike who agreed to knock snow off the tent this winter. Joy brought him over a case of microwave popcorn to show our appreciation. We still need someone with a truck to transport the riser trailer. Kanza said her husband, Don, is willing but can't unload and reload all the risers by himself. Carol said it shouldn't be a problem to get others to help. Joy asked Jen to put it on her next Production Team agenda to ask the men to help with that.

New Business:

We discussed the Christmas party. It isn't likely that we will sing at the Pioneer Home as currently they only allow a pastor and a pianist to come in. Joy will ask Carol Ann to call them to check on that. Joy will talk to her team to figure out where and when to have the party. December 9th would be a good date. Midnight Sun caterer, Doug, retired. We could do a potluck since we likely won't sing at Pioneer Home. It was asked if we were doing a secret Santa again. We decided no, unless we can't do an in-person party.

We discussed singing Christmas cards and set tentative dates for December 16th and 19th. The Fundraising Team coordinates this. Joy will ask Abby to ask the Carol Brice Center if those dates are available. We should see if Carol Ann V. can join via zoom as she was always very involved with this in the past.

Gayle asked Jen to try to recruit volunteer ushers to assist older people to their seats during the Christmas show. Danny at the Goldpanners told Gayle if we ever needed college student volunteers to call him. She will ask Stacy for his contact information.

Next Meeting: The next meeting will be via Zoom on November 9, 2021 at 6:00 pm.

Notes respectfully submitted by Judy Dellinger, Secretary