

**Fairbanks Frontier Chorus Management Team**  
**Virtual Meeting via Zoom**  
**January 12, 2021**

Attendees: Janice Cleworth, Judy Dellinger, Amy Dye, Kanza Keill, Dody Maki, Joy McDougall, Gayle Miller, Jen Shelton and Carol Slater.

Carol called the meeting to order at 5:50 pm

**Agenda:** Suggestion was made to add upcoming dues and CD purchase under New Business. Agenda was approved as amended.

**Minutes:** Request was made to change wording in fundraising report from "Dody said" to "The fundraising team suggested" where the note card photo was discussed. Minutes from November 10, 2020 were approved as amended.

**Financial report:** Financial Reports were provided for the month of October 2020 to show amendments suggested during the November meeting. Financials were also provided for November and December 2020. It was suggested to attach the financials to the announcements and upload them on the website in the "members only" section. Therefore, balances are no longer necessary to be entered into the minutes. It was also suggested to put a heavy line between the bank account balances and the designated fund account balances. Also suggested was to show the \$300 donation from the Club account to Santa's Helpers and to also show the donations made to the Club account from which the \$700 total donation came out of. The reports show the \$700 was paid in November and the donations recorded as income in December because Santas Helpers needed the donation early. The CD was closed and transferred into the savings account. Amy received a Christmas card from UCPC and read it aloud. UCPC is very appreciative that we continue to pay rent.

**Team Reports:**

**Membership:** Joy provided a written report. Joy recapped the membership statuses. We have 31 members; Mandie, Marilyn and Carol H. were on leave and Jessica, Rebecca resigned in November. Since the last meeting, the online Christmas celebration was held, card showers were organized for Ester's birthday and Marilyn's retirement, a sympathy card was sent to Michiyo, and the roster was updated and sent to the chorus.

**Music:** Gayle provided a written report. The Music Team is optimistically planning a performance at the fair, provided we have a stage big enough to perform our Alaska package on. The fair is the last weekend of July through the first weekend of August. If we can't do a show at the fair, we could find an alternative venue such as Raven Landing so that we can do the package before school starts again. The chorus will need to start doing checkoffs soon by taping themselves singing with the recordings on the website. Leads would sing with another part of their choice and the other parts can sing with the lead recording. Once we can start meeting again in the parking lot, we will work on choreography. The writing team will start work on a script. Songs were chosen for the Alaska package leaving Dangerous Dan McGrew and Venus for a small group to do. Arctic Gems may do Mosquitos and other quartets could sing Tourist and There Had to Be Moose. They are looking for a new song to add to the repertoire.

**Fundraising:** Dody provided a written report. The team has been preparing for the third raffle to raise funds for the Christine Upton Memorial fund that will be held January 14<sup>th</sup> through the 27<sup>th</sup>. Dody was advised to ask Elizabeth to help with the notecards. The team would like the website to combine sponsors and donors into one list of “supporters” to be less confusing. They would like the website sponsor list brought up to date or be taught how to do it. Kanza perhaps Mandy could teach Dody’s team how to do it via Zoom. The team suggested posting the financial and team leader reports on our website “members only” page along with the minutes. After discussion, it was agreed that the financials can be posted but not the team leader reports. The team suggested using our Facebook page to promote our supporters and to swap the Facebook photo for a current one of the chorus. Dody asked who maintains the page and whether sponsors can be mentioned on our Facebook page. Jen said they debated on whether to have one page or both a member and a public page. Currently we have both to maintain. Jen updated the Facebook photo during the meeting and reminded us that anyone can post on our Facebook page.

**Communications:** Kanza provided a written report. A photo of the check presentation to Santas Helpers was submitted to the News-Miner and published on December 8<sup>th</sup>. They continue to load rehearsal tracks on the website. Her team is much smaller since Rebecca resigned and Elizabeth and Mandy moved. It leaves just Talia, Erin and Kanza. She will ask Erin to help with the website once the raffle is over. Elizabeth is willing to help with graphics design (posters, etc.) and Mandy with the website but if Erin has the time, it would be good to have another team member to help with this.

**Production:** Jen didn’t have anything to report.

**Visual:** Janice provided a written report. She has been following up with chorus members who moved or resigned to get their costumes returned. Once she has everything returned, she will take them to the church. Jessica mentioned she is missing one of her Christmas sweaters that has a snowman on it. Janice will look for it at the church. The Visual team will start discussing a summer costume.

**Old Business:** None

**New Business:**

**Calendar:** Updated the 2020 calendar to reflect what happened during the pandemic in 2020 and what is likely to occur this spring. Carol will send the updated calendar to the chorus.

**CD purchase:** As 2021 competition is cancelled, we will not need to have all our savings available for cash flow. A 12-month CD will earn 0.45% interest which is better than the 0.05% quarterly interest we can earn in the savings account. The Management team agreed to have Amy move \$25,000 from the savings account into a 12-month CD.

**Upcoming dues:** We discussed whether to refund dues paid through April 2021 since we are still not meeting in person. Carol will put it in the announcements that those who prepaid dues should let Amy know if they would like her to handle the refund differently than the last time.

**Next Meeting:** The next meeting is on February 9, 2021.

Notes respectfully submitted by Judy Dellinger, Secretary