

**Fairbanks Frontier Chorus Management Team**  
**Virtual Meeting via Zoom**  
**July 14, 2020**

Attendees: Janice Cleworth, Judy Dellinger, Amy Dye, Kanza Keill, Dody Maki, Jen Shelton, Joy McDougall, Gayle Miller and Carol Slater.

**Agenda** Requests were made to switch finances so they go before fundraising report and to add installation via zoom to new business. Agenda was approved as amended.

**Minutes:** Minutes from June 9, 2020 were approved. Kanza will send with announcements.

**Financial report:** Financial Reports were provided for the month of June 2020. The balances in the old checking account (\$2,217.83) and the old savings account (\$1,006.43) were transferred to the new checking account and \$21,000 from the new checking was moved to the new savings leaving a carry-over of \$4,930.54 in checking and \$24,001.83 in savings. The Christine Upton Memorial Fund (CUMF) (\$804.50) and competition fund (\$1,811.54) remained the same. The Club account had a carry-over of \$2,871.90. Amy was advised to remove the shelving expense from Club and to add the flowers and director/team leader gift expenses to the Club account. The \$15,000 6-month CD (from funds raised at the last IFFF for Competition) was inadvertently left off the list. Amy will add it.

**2020/2021 Budget:** To keep the budget similar to last year's income and expenses, \$15,000 would be used from savings to cover the deficit and balance the budget. Discussion resulted in decision to remove the \$175 for International competition donation since international cancelled the competition in October 2020. Also to change the name "Chamber" to "Fairbanks Arts Association" and change the date of Competition from 2020 to 2021. Budget funds will change depending on whether we can do singing Christmas cards and other gigs and will also change depending on membership numbers. A lot is in the air due to COVID-19.

**Team Reports:**

**Fundraising:** Dody provided a written report. The team worked on the story (in the report) about Christine Upton to go on the website. Dody asked management team to email her with edit suggestions and photos of Christine. The in-house raffle is ready to go live on the website. The three items to be raffled were a painting by Talia, tiramisu by Mary and masks made by several chorus members. Kanza will add the last portion of Dody's report about the raffle to the announcements.

**Membership:** Joy provided a written report. Installation went well. Mandie is staying in the chorus as an associate as she plans to move back. Elizabeth is staying as a member as she plans to transfer. Joy will find out if Jessica plans to do a leave of absence as she can't be both on leave and an associate at the same time. An "ABCDE" social is scheduled for August 1 at Joy's house. Talia talked to Rebekah who may stay on instead of resigning. The number of members should be 32 as Jennifer L resigned.

**Music:** Gayle provided a written report. The quartet music continues to go onto the web for virtual rehearsals. We will work on a new song this Thursday. The PEP coaching with Char was a success with 28 attendees. Heart Walk plans continue and they have recordings to choose from.

Kristi will provide a blue tooth speaker. A poll will go out to assess interest in doing an outside rehearsal on August 8<sup>th</sup> for one hour, weather permitting.

**Visual:** Janice provided a written report. Costumes for the Heart Walk will be taken from storage as some members need yoga pants. The team is making masks to go with the Heart Walk costume. Elizabeth turned in her costumes; Janice needs to get them from Jennifer.

**Communications:** Kanza provided a written report. The video of the Southeast Tour was put on the website but the sound isn't working yet. Mandie is working on it; she will likely continue to help the team remotely. The Latitudes blurb was changed to show we meet via Zoom instead of at UCPC. Kanza will call KTVF to likewise change the blurb in their announcements.

**Production:** Jen said they did not meet.

#### **Old Business:**

**Calendar for 2020/2021:** Carol provided a skeleton calendar of 2020/21 events. Carol will add the PEP with Char on July 9 and change the word "installation" to "awards night" on June 18. Other suggestions included: add the online raffle for the CUMF on July 15-29 and add Music School (tentative) on August 15. Add social at Joy's on August 1 and the Heart Walk on August 22, 2020. Add Competition 2021 on April 11 and installation on May 1. Add Heart Walk 2021 on May 15 and PEP (TBD) likely in July. Add coaching with Leah on January 28-30 and again on February 25-27. Add CUMF raffles in October, January, and April.

**New Business:** Discussed doing an installation via Zoom. It is not mandatory (via bylaws) to do so. Decided to do a brief introduction of the Management Team and have Gayle sign her contract at the end of the Zoom rehearsal on July 23. Carol will email the contract to Gayle.

**Final Comments:** Discussed whether to move funds into a CD. Decided to leave accounts as is because we need cash flow available to balance the budget. We won't know until mid-November or December whether we will even do competition next year to know if coaching would even be needed.

**Adjourned:** Carol adjourned the meeting at 7:02 p.m.

**Next Meeting:** The next meeting is on August 11, 2020.

Notes respectfully submitted by Judy Dellinger, Secretary