

Fairbanks Frontier Chorus Management Team
Virtual Meeting via Zoom
June 9, 2020

Attendees: Janice Cleworth, Judy Dellinger, Amy Dye, Kanza Keill, Dody Maki, Jen Shelton, Joy McDougall, Gayle Miller and Carol Slater. Guests: Mandie Frye and Erin Maines

Agenda Agenda was approved as presented.

Minutes: Minutes from the May 12, 2020 were approved.

Financial report: Financial Reports were provided for the month of May 2020. We had a balance in the old checking account of \$3,437.29 carryover from April. \$31,665.14 was transferred from the larger savings account (leaving a balance of \$1006.43) into the old checking account and \$33,211.19 was then moved into the new checking account. This left a carryover into June of \$2,217.83 in the old checking account. \$15,000 was moved from the new checking account into a CD leaving a carryover into June of \$23,899.75.

Team Reports:

Fundraising: Dody provided a written report. Mandie and Erin from the Fundraising Team attended the meeting to help explain and demonstrate how proposed virtual raffles will work. Dody explained the purpose of the raffles is to raise funds for the Christine Upton Memorial Fund. They will be held quarterly with the first raffle on July 1-15, 2020. Mandie showed the mock-up in the member's only section on the website while Erin explained how it worked. The raffle page will showcase 3-4 items. Viewers can click on an item to see a description and decide how many raffle tickets they would like to purchase for that item. The back-end of the webpage exports information submitted by participants to a spreadsheet so the fundraising team can monitor the ticket numbers. Dody said the winning ticket for each item will be chosen via a blind drawing. Erin said they can post more than one photo of each item. Dody said since it is an in-house fundraiser we don't need a raffle license. Dody said the website will explain that raffle proceeds are for the memorial fund. Dody requested Joy to put it into the membership handbook prior to the first raffle start date of July 1st. The Management Team agreed that this needs to be in the handbook but felt it would be more effective to have in the announcements. Janice asked if there was a fundraising goal in mind as we wouldn't want to raise funds that would just sit there. Dody said this would be open for discussion later. Kanza asked Dody to send her the verbiage to put into the announcements. Joy asked if the raffles will run for one year or longer. Dody said they will continue them until we have other options. Covid-19 leaves us with limited fundraising options. Carol was confident the team will constantly assess the raffles progress.

Budget: Amy said she worked to prepare the 2020/2021 budget for this meeting and proposed leaving the budget the same as 2019/2020 as it is a replica since we will go to competition in 2021 instead. Joy said it's possible we will have less revenue if we don't do a Christmas show but with Covid, it's impossible to predict. Amy added that expenses will be less since costumes are already purchased. Gayle suggested removing the Christmas show income and check to see if we can meet our expenses without it. Carol asked if we want to continue the quarterly reward drawing and if so, how to do it virtually. All agreed to keep doing it and to put everyone's names into "the hat" to draw each quarter and to do the drawing during a Zoom rehearsal. The \$100 for this comes out of the Club account.

Music: Gayle provided a written report and said Zoom rehearsals to learn the contest package,

Alaska package and other songs is going well. Members will need to record themselves using the learning track and forward to their section leader for evaluation. She tries to keep the Zoom rehearsal varied and educational. We discussed 2021 coaching to be ready for competition, April 8-11, 2021. Gayle will call Leah to see if she can come twice, once in Jan/Feb and again in March to polish it up. We discussed doing the Heart Walk on August 22nd using recorded songs instead of singing. The main reason to do this is to stay connected. She will have Carol Ann F talk to the Heart Walk organizer first as she may not want us to be there. We discussed doing the Golden Days Parade on August 18th which has an application fee of \$150 due by July 5, 2020 and a mandatory meeting on July 14, 2020. We would use Corbett Upton's truck and trailer. Gayle said we need measurements as it may not be big enough to be six feet apart. Judy suggested some stand on the ground around the truck since it's a reverse parade and we aren't actually walking. Gayle asked if we still have to be there by 8:00 am. Carol thought we did since the judging has to take place prior to the parade. Gayle will ask Carol Ann F to find out the time as well as the measurements. We need to set the example with social distancing. Gayle will have Carol Ann F poll the group to know the number who will attend. Having enough for parts isn't an issue since we aren't actually singing.

Visual: Janice provided a written report. The team had discussed props needed for the fair and competition, costumes for the Christmas show and ideas for a potential spring show if the Christmas show is cancelled. The team also discussed making masks for August sing-outs.

Communications: Kanza provided a written report. Kokomo was uploaded on the website. Stripe payments now go to the new bank account. The web host and backup manager was paid and receipts sent to Amy for reimbursement. Elizabeth finished the scrapbooks and forwarded receipts to Amy for reimbursement. Some of the photos in the scrapbooks will be posted on our Facebook page as well. Mandie is working on an app to make our website mobile friendly. The Christine Upton Memorial Fund donate button is ready to go on the website but Kanza had some questions for Dody first. Amy asked if the website app would allow members to pay their dues online using their phones. Kanza will ask Mandie but thought that the members who pay online use their phones already to do that.

Production: Jen provided a written report via email. The team met to brainstorm and to educate new member Terri on the role of the Production Team. Terri has lots of new ideas and is excited to be on the Team. They discussed alternate ideas if the Christmas show is cancelled such as an online pay-to-watch show or shows with smaller audiences. They discussed going into the schools to get students involved in barbershop. Dody and Carol commended Jen and her team for thinking outside the box.

Membership: Joy provided a written report. Gayle asked and Joy confirmed that the certificate of insurance was sent to International. Gayle asked if Facebook content is shared. Kanza said it's a group page not seen by the general public. Gayle said it is ok to share some content such as song snippets and it would be good to use it for recruitment. Joy said the orientation via Zoom is organized for June 18, 2020. She is working on the program and songs for the sing-along. She will have Sandy SN write the script for installation that will take place at a later date. We discussed a farewell for Elizabeth and decided to do a card shower via mail. Dody asked if she could invite former members to the awards ceremony. Perhaps use the community center where Carol lives or have groups watch at people's houses, especially to invite former Sweet Adeline-of-the-year winners so they can watch her give the award to this year's winner. After discussion, we decided that wouldn't be much fun for them and that many members are not ready to be in a group of people yet. Joy said the program lists the winners since 1979 and will send the program out to all the members by June 16th. The theme for orientation is "where is the sunshine?" Jennifer Landis will also leaving us as she is moving to where her son is to be

near her grandkids.

New Business:

Calendar for 2020/2021: Was postponed until after we hear from Leah. Hard to plan still due to not knowing if we will have a Christmas show.

Final Comments: Janice asked what music members need to record and send for evaluation. Gayle will get a list together and send to the members.

Adjourned: Carol adjourned the meeting at 7:22 p.m.

Next Meeting: The next meeting is on July 14, 2020.

Notes respectfully submitted by Judy Dellinger, Secretary