

**Fairbanks Frontier Chorus
Management Team Meeting
July 7, 2019
First National Bank of Alaska**

Carol called the meeting to order at 5:54 pm. Attendees: Janice Cleworth, Judy Dellinger, Amy Dye, Kanza Keil, Dody Maki, Gayle Miller, Joy McDougall, and Carol Slater

Agenda: Approved as presented

2019-2020 Budget: Budget was reviewed and discussed. Changes made were: increase dues expense by \$100 to 30 members; need to include funds from CD as income as competition expenses (breakfast) are offset by CD income. Amount to be distributed to members will be added to expense. Change verbiage of "to cover deficit" to "savings." \$10+k CD will mature in September and the \$5+k CD in January 2020.

The Management Team approved placing \$15000 into a 6-month CD when the September CD matures. This would leave \$10+k in savings and allow availability of the \$15k for distribution in the spring.

The Management Team approved the 2019-2020 Budget as amended.

Financial report: Financial Report was given for the month of June 2019. We had a balance of \$5324.32 carry-over from May to June in checking. May income of \$639.76 and expenses of \$1830.41 left a total of \$4,935.22. Expenses included Region 13 dues. Savings has a total of \$25,408.94 and earned \$2.30 interest. The 2-year CD has a total of \$10,203.36 and earned \$9.96 in interest. The 18-month CD has \$5,584.19 and earned \$9.96 in interest. Competition account has \$2,033.18. Club account had a total of \$1,841.54 and Costume account received has a total of \$2,520.28. Recommendation made to move expense of music copies from Club to checking. Amy will talk to Michiyo about the percentage of show income that is to go to the Competition account. Need to find where this decision was recorded. Some think it is 10%; others think it is 25%.

Minutes: Recommended amended verbiage about reserving the banner ad as it hadn't been reserved yet. Approved as amended.

Team Leader Reports:

Communications: Kanza provided a written report. She reserved a banner ad in the A section of the paper to run the day before Thanksgiving. Banner ads are in inch increments as the paper doesn't do half inch sizes.

Visual: Janice provided a written report. The team decided to wear the red vest and black tee at the Fair; if the weather is hot, they may decide to wear something cooler. A summer costume is needed. A poll went out for singing at the Senior Games. A costume for that will be decided if enough parts are able to sing. The costume spreadsheet is on the website for members to check for correctness. They continue to keep the backroom tidy.

Music: Gayle provided a written report. The Team chose music for the Fair and the selection

was put in the announcements. Music for “Dangerous Dan” and also “No New Shoes” is off the table as we can’t get the rights to use. Janice suggested asking other choruses about these songs via the Sing email / chatroom. New plan is to sing “North to Alaska” and the first transition to “You Are My Sunshine.” Carol will call Nancy to discuss meeting dates with the men as the second Tuesday of the month does not work for her.

Membership: Joy provided a written report. We have 30 members and one prospect The Team has been busy completing tasks: Flowers/card for Carol Ann F.; Michiyo removed as Treasurer and Abbey’s last name change with International; information about Velvet Hills CO chorus to Nikki; secured caterer for afterglow; secured venue for 2020 installation; card for Rebekah, and edited roster. Tasks to do were: new member orientation and Christmas guest night plans which will start on August 22nd. Will tell Corbin that Christine account was balanced and will give him the dues check back. Carol suggested updating Team Leader job descriptions and Standing Rules. Joy will review these with Gayle and Carol. Carol suggested and others agreed that each Team Leader should update their own section.

Fundraising: Dody provided a written report via email that her Team met on 7/5 for lunch but did not conduct any business so nothing new to report. It was felt the budget could be more specific as to what “Education” funds will be used for. Management Team needs to determine if the \$2000 set aside for Education is enough to send Gayle, Francis and Carol to SET. The amount is enough for the \$975 in registration and housing leaving \$1050 for other expenses such as airfare which would be the biggest cost. No decision was made to increase the budget as some will use mileage for their tickets.

Production: Nancy wasn’t present to give a report. Discussed whether a Christmas Show Chair is needed as Nancy will be gone six weeks in Sept/Oct. Carol will talk to Nancy and to Jen to see if Nancy feels this would be needed and whether Jen would agree to be Chair, or at least, to substitute for Nancy at the Christmas Show meetings during her absence.

Old Business: None

New Business: It’s in the Can

“It’s In the Can” is a fundraiser for the Young Singers Foundation (YSF), the official charity of Sweet Adelines International. The essence of the program is to encourage individuals to deposit small bills or spare change into a specially marked container through-out the year at chapter rehearsals, shows, and events. Periodically the donations are deposited into the chapter’s treasury and annually a check for the same amount is presented at SET (or designated Area School in alternate years). It was suggested we start collecting now but not give any amount at this year’s SET which is in August. Dody would like to talk to her Team about it first. Janice suggested Dody go to Internationals website to learn more about YSF.

Other: There will be no rehearsal on August 15.

Next Meeting - August 13, 2019 at 5:45 pm

Notes respectfully submitted by Judy Dellinger, Secretary