**Fairbanks Frontier Chorus**

**Management Team Minutes**

**July 9, 2018**

**First National Bank of Alaska**

Joy called the meeting to order at 6:00 pm. Attendees were: Judy Dellinger, Nancy Frith, Kanza Keil, Joy McDougall, Gayle Miller, Michiyo Nagaoka, and Ester Redden (representing Fundraising Team)

**Agenda:** approved as presented.

**Financial Report:**

Financial Reports were given for the month of June 2018. We had $1,868.28 in income and $909.40 in expenses leaving $5,994.73 in checking carried over from June into July. Savings has a total of $12,892.76 and earned $1.17 interest. The 2-year CD 2020 Competition has a total of $10,086.70 and earned $9.85 in interest. Club account had $104.28 deposited with $1,520.53 carry-over into July. Club account income was primarily from Fred Meyers Rewards donations. Costume account has a total of $1,629.18 after depositing $134.75 from dues. Michiyo moved $5,500 from the $12,892 in savings into an 18-month CD but this won’t show up until the July financial report at the August MMT meeting.

**Minutes**: approved with one amendment (see explanation in section on Area Music School).

**Team Leader Reports:**

1. **Membership**

Gayle provided a written report and said the Membership Team is planning a baby shower for Elizabeth in August.

1. **Music**

Gayle provided a written report and said the Music Team will meet on 7/21 to select Christmas music as well as a theme for IFF.

1. **Production Team**

Nancy provided a written report, which included goals for 2018/19. Nancy said the Production Team is working on the Music School and IFF and plans to have the first Christmas show planning meeting in mid-August as soon as she can set a date that works for the men.

1. **Communication Team**

Kanza provided a written report and said the website is having issues uploading learning tracks to the repertoire page. She will email Noah for assistance. She would like the Music Team to look at the website to see what tracks can be deleted, should space limitations be the problem. Kanza talked to Alaska Ticketing, who can sell tickets at no cost to us. They make their profit through a 4% ticket surcharge. They do all the site setup and purchasers can print their tickets from the site. Ticket sale income would be a direct deposit into our bank account. People purchasing on our website would also pay a 4% ticket surcharge. It was suggested that Kanza put the URL to Alaska Ticketing on the poster and on our website. Kanza said the Communications Team no longer does e-blasts. Kanza said radio stations wouldn’t do PSA’s if we purchase ads elsewhere except KUAC who reads the Events Calendar on-air. Gayle will enter the guest nights onto KUAC Events Calendar and ask Gary Black from the News-Miner to write an article.

1. **Visual Team**

Janice emailed a report. Michiyo asked what the plan was for the red jackets; since we spent $800 it would be a shame to waste that money. The jackets are men’s jackets and don’t fit right. At the least, we need to return the unused jackets to recoup some of the money.

1. **Fundraising Team (FRT)**

Dody provided a written report that was reviewed by Ester Redden, representing the FRT. Highlights were: the Team met on 7/9 to discuss IFF. The Team is very much in favor of switching venues from Monroe to Raven Landing. Some suggestions were to have volunteer “valets” park cars for people, as Raven parking is very limited or to provide a shuttle. Volunteers would need to have an ADL and insurance. Gayle asked if the FRT was aware that some IFF costs would have to come out of the auction income as the ticket sales, at the raised rate of $30 per person, would just barely cover the catering costs. There would be about $4 per ticket left over, or $640, assuming we sell all 160 tickets and there will be about $1000 in non-venue related expenses. We will not make any money from bar sales, as that income will go to Raven. The caterer last year, Midnight Sun, only charged $8.50 per person but it is unlikely he will give us that good of a deal again. Nancy said Raven would do most of the work; all we have to do is set up the tables and décor. We will use our own linens. Nancy will check with Raven to see if the $500 deposit is refundable should we decide to stay with Monroe. Nancy felt the layout and nicer venue would make people want to spend more. Ester said Dody didn’t want the lasagna, which was recommended because it is the least expensive catering option. Kanza said the Opera Ball tickets are $100 each. We have never increased the IFF $25 ticket price since the event started but it was felt that we should raise it in $5 increments starting this year at $30 to cover venue costs. Joy asked why Dody hadn’t contacted Tim Beck, who has auctioneering experience and has volunteered to do it. Ester thought it was because Dody doesn’t know Tim but Mary Sweeney knows him and vouched for him and Dody has said she will call him. Ester will get with the FRT to discuss costs and remind Dody to call Tim Beck.

**Amp:**

The check from GVEA was sent to the wrong PO Box. GVEA had to do a stop payment and will reissue the check, which takes 45 days (but we are close to the end of the 45 day period). Nancy didn’t want to ask Paul to research amps until she knows we want to buy one since we use Patty’s at Christmas and don’t need an amp at the Fair or at Ravens. We will need two walkie-talkie sets for Christmas and a speaker for now. The GVEA grant was to purchase items needed for a PA system including auxiliary items such as microphones and stands. Joy asked if we could use the $500 donation from Somers & Associates. Michiyo said that was income entered and expended already in last year’s budget.

**Area Music School:**

Joy asked if the Club account could be used for registration scholarships and/or to pay a portion of member fees. Nancy asked what happened to the separate scholarship fund we used to have and felt this wouldn’t be a proper use of the Club account. Gayle agreed and said scholarships need to come out of the budget. It was agreed that members seeking a scholarship should talk just to Michiyo, as she will write the reimbursement checks. Clarification was needed from the June retreat minutes that the fee of $35 per person would go to Regional to cover their costs. Regional will reimburse the chorus for our costs such as for venue, food, water, etc. Judy will amend the minutes. At this point, all we know is the song choice. We still need to know the titles and topics of what they will be teaching so we can start promoting it to others. Joy emailed the coaches. Suggested calling instead. Joy thinks Regional will open registration early for us and worried members won’t register in a timely manner. Nancy suggested setting aside time during rehearsal break to have members register then. Gayle said music schools are during even years and SET is during odd years.

**Fair Performance:**

We were asked to perform and Carol Ann F. sent out a performance request email to the members.

**Christmas Show:**

Guest nights are scheduled for August 30, September 6 and 13. Suggested to take off the need for a director, change dates, etc. and to see if contest photo is available as that may be the costume we use. We haven’t chosen a theme as yet but will when Music Team meets on 7/21. Joy asked if we should increase ticket prices, as it has been a long time since we did. Kanza said the Aurora chorus charges $15 and $10 per ticket; Shakespeare charges $25 a ticket. We decided to increase Christmas show tickets to $20 regular and $15 discount (for seniors, military and students). Kids 5 and under still get in free.

**Competition 2020:**

Discussed choosing a theme early so we can get as early a start as possible and get a competition song in our heads. Judy suggested a friendship theme and to include a well-known Sweet Adeline song that we invite the audience to sing with us, similar to what the Open category winner did this year, whose theme was about community. Discussed asking the full chorus if they’d like to try Competition category instead of Open category for a change. We will need to pack lighter next time, as carry-on sizes are smaller now.

**Adjourned at 7:40 pm.**

Next meeting August 13, 2018 at 6:00 at the 1st National Bank

Minutes respectfully submitted by Judy Dellinger, Secretary.